

Job List for Week of May 13th

If you need access to a computer or the internet, or need resume help, feel free to call our main office number at 423-267-2217 and we will be happy to find a time for you to come in. This list is also available on our website at www.nnhouse.org/job-listings/

Front Desk Receptionist Aspire Dermatology and Skin Surgery Center 10298 Walden Street, Soddy-Daisy, TN 37379

\$14 - \$21 an hour - Full-time

Our Dermatology practice is committed to delivering exceptional patient care by combining top-tier technology with cutting-edge techniques while creating a warm and fostering environment. As a key member of our team, you will be central to the smooth functioning of our practice while ensuring that every patient receives personalized and attentive service.

Position: Front Desk Receptionist Your Role:

You'll be the friendly face that patients see first, making them feel welcomed and valued. Manage the flow of patients smoothly, from check-in to check-out, and assist with any questions

or concerns along the way.

Keep our systems running smoothly by handling appointments, billing, and insurance matters with

care and efficiency.

Ensure patient records are accurate and up-to-date, maintaining confidentiality at all times. Answer phones with empathy, schedule appointments, and handle referrals promptly.

Help provide accuracy and organization to ensure we have everything we need to serve our

patients.

What We're Looking For:

A warm and caring demeanor with excellent communication skills.

Respect for patient privacy and knowledge of HIPAA standards.

The ability to juggle multiple tasks with grace and efficiency.

Attention to detail and a knack for staying organized in a busy environment. Familiarity with office equipment and computer systems, including EMR. Fluency in English and a compassionate approach to patient interactions. Willingness to pitch in and help out wherever needed.

Physical Requirements:

Sitting, some standing, stooping and reaching. Manual dexterity sufficient to operate a keyboard. Correctable vision to 20/20 and hearing within a normal range for telephone contacts. Lifting and carrying up to 30 pounds

Qualifications

- High School Graduate or GED (required)
- Excellent customer service and communication skills
- Knowledge of HIPAA standards
- Must be able to manage multiple tasks simultaneously
- Excellent organizational and time management skills

- Ability to function well in a fast-paced and at times stressful environment

Join Our Team:

Prior experience in Dermatology is advantageous.

<https://www.indeed.com/jobs?q=&I=Hixson%2C+TN+37343&from=searchOnDesktopSerp&vjk=58fa374acab8cff2>

Production Worker WestRock - Chattanooga 3800 Tag Road, Chattanooga, TN 37416 \$19.32 an hour - Full-time

PRODUCTION ASSOCIATES NEEDED!

HIRING IMMEDIATELY

GREAT BENEFITS

FULL TIME

VETERANS ENCOURAGED TO APPLY

Hourly rate: \$19.32 per hour. Higher end of hourly rate for more experienced and qualified Operators.

Overtime available! Hiring for 2nd and 3rd shift 8-12 hrs. and possible Saturday's. *Must be flexible to train for 3 weeks on first shift and then move to 2nd or 3rd shift.

Benefits:

Your Safety is our #1 priority, and our records prove it !Medical, Dental, Vision and many other benefits!

Employee appreciation perks

Perfect Attendance bonuses

Amazing employee discounts

Tuition assistance

WestRock is honored to be recognized by FORTUNE as one of the world's most admired companies for the sixth consecutive year!

What you need to succeed:

Ability to recognize the importance of safety in the workplace, follow safety rules, utilize appropriate safety equipment and report unsafe conditions to the appropriate administrator. Ability to operate various manufacturing equipment, follow specific directions, operate hand tools, and other duties as assigned.

- Must be able to lift, push or pull on a routine basis
- Walk, stand, bend and kneel throughout a shift. How you will impact WestRock:
- Safety - be on board and fully comply with Westrock's safety programs
- Accountability - takes ownership of and pride in assigned area/s
- Quality - ensures customer products meet the company quality / packaging specifications
- Productivity - ensures and maintains current standard operating and troubleshooting procedures

Learn more at www.westrock.com.

<https://www.indeed.com/jobs?q=&l=Hixson%2C+TN+37343&radius=35&start=10&vjk=8c4b20aac0d1cc61&advn=3492672934415420>

Production Associate Onin Staffing Chattanooga, TN \$17 an hour

This is an excellent entry-level, foot-in-the-door opportunity with a starting pay rate of \$17/hr for 1st shift, plus a \$2 shift differential for 2nd and 3rd shifts and the opportunity to convert to permanent hire.

- \$17/hr plus, \$2 shift differential for 2nd shift
- Chance for permanent placement after 90 days
- Monday-Saturday, 10-hour shifts, with overtime available
- Affordable health insurance, including \$5 copays, \$5 prescriptions, and free Telehealth services
- New management and leadership team
- No experience required
- Minimum PPE required: safety glasses (provided) & closed-toe shoes.
- Uniform provided (5 shirts)

What You'll Do as a Production Associate:

- Follow safety, work rules, and regulations, and maintain departmental housekeeping standards
- Set up and start secondary operations, checking controls for adherence to operating/safety procedures
- Accurately supply Production Operators with materials/functions to keep equipment operational
- Perform machine cleaning and visually/physically examine materials for conformance to standards
- Perform other duties as assigned

The Preferred Candidate Might:

- Have reading comprehension of written and oral instructions in English
- Possess manual dexterity for operating hand tools, hand trucks, forklift, and machinery
- Demonstrate digital literacy and ability to learn operation and set up of industrial machinery
- Be able to stand, walk, stoop, kneel, crouch, use hands, and talk/hear; occasionally sit
- Have a high school diploma (educational verification required)

Benefits

Join our team and enjoy competitive pay, the opportunity for permanent hire, and new leadership building a positive, rewarding culture just for you. Plus, every Onin job comes with our amazing Teammate Benefits program, designed to give you the tools you need to protect your health, your money, and the people and things you care about. Tools like:

- Weekly Pay
- \$5 Prescription Drugs
- \$5 Doctor's Visit Copays
- Free Teledoctor Service
- Free Counseling Services
- Life Insurance Included
- Vision Insurance Included
- Dental Insurance Included
- Vacation and Holiday Pay
- Scholarship Opportunities
- NEW! 401(k) Retirement Plan
- Free Legal Services
- Our unbeatable employee discount program

If this sounds like something you would be interested in, Apply Now so we can hold a spot for you until we can schedule an interview. We can't wait to talk to you!

<https://www.indeed.com/jobs?q=&l=Hixson%2C+TN+37343&radius=35&start=20&vjk=71b460ad1b8902b7&advn=2385926085326793>

Shipping and Receiving Clerk Brace Direct 128 Harrison Lane, Soddy-Daisy, TN 37379 \$16 - \$17 an hour - Full-time

Join the Brace Direct Team as a Shipping and Receiving Warehouse Associate

Overview: Embrace the opportunity to be a pivotal member of our dynamic team at Brace Direct as a Shipping and Receiving Associate. In this essential role, you will anchor our supply chain operations, playing a critical part in the efficient handling of goods. From overseeing incoming shipments to meticulously preparing and dispatching orders, your contributions will ensure smooth and precise operational flow.

Work Schedule:

- Regular Hours: Monday to Friday, 9:00 a.m. to 5:30 p.m.
- Additional Requirement: Up to Two Saturdays per month.

Location: Soddy Daisy, TN 37379

Compensation and Benefits:

- Hourly Wage: \$16 to \$17 per hour.
- Paid Holidays
- Paid Time Off: (PTO) accrual starting after a 90-day period.
- Health Insurance contribution for individual plans.

Key Responsibilities:

- **Receiving Shipments:** Inspect and verify incoming goods against invoices or other documents, record shortages, and reject damaged items.
- **Inventory Management:** Sort, label, and store goods appropriately. Conduct regular inventory audits for accuracy and availability.
- **Order Preparation:** Pick, pack, and label products for shipment, ensuring completeness and safe dispatch.
- **Shipping Coordination:** Schedule and coordinate shipments, prepare shipping documents, and comply with transportation regulations.
- **Quality Assurance:** Ensure the quality and accuracy of outgoing shipments.

- **Record Keeping:** Maintain detailed records of all shipments, including dates, quantities, and specifications.
- **Product Cleaning & Packaging:** Ensure each returned product is meticulously cleaned and inspected for quality before packaging
- **Collaboration:** Work closely with the warehouse team and other departments to optimize processes.

Qualifications:

- Exceptional organization and attention to detail.
- Experience in shipping, receiving, or warehouse operations preferred.
- Understanding of inventory management principles.
- Proficiency in computer systems and warehouse management software.
- Strong organizational and time-management skills.
- Physical ability to lift heavy objects and stand for extended periods.

<https://www.indeed.com/jobs?q=&l=Hixson%2C+TN+37343&from=searchOnDesktopSerp&vjk=4a25ddc3480dca5a&advn=1906165056120040>

Caregiver Home Instead, LV@HM, Inc. Soddy-Daisy, TN \$14 - \$16 an hour - Full-time

Are you looking for a fulfilling and meaningful career; where you know you make a difference in the lives of others? Look no further! Become a Care Professional (CarePro) today. We can help you build a career you will love!

Home Instead is looking for professional and compassionate CarePros to become part of our team and join our mission of enhancing lives of aging adults. We have a female client in South Pittsburg, TN who is looking for 10a-4p care 7 days a week. She is a dementia client needing help with her daily living activities and standby assistance.

Duties are:

- No experience needed

- Help with household duties such as meal preparation, light housekeeping, and grocery shopping
- Provide medication reminders and transportation to appointments as needed
- Companionship and conversation
- Personal Care assistance such as dressing, bathing, grooming

Qualifications:

- Ability to treat and care for seniors and their property with dignity and respect
- Possess reliable transportation and the ability to be on time to assigned shifts
- Ability to communicate with clients in a friendly, professional, and respectful manner
- Have a valid driver's license
- Must be 18 years of age or older
- Complete a criminal background check and pass a drug screen

Benefits of joining our family:

- Competitive wages starting at \$13-15/ hr.
- 401(k)
- 401(k) matching
- Voluntary Benefits
- \$500 Sign-on Bonus*
- Flexible Scheduling to match your needs

- Access to your paycheck at any time
- Tuition Assistance for Employee and Family through Bellevue University
- Discounts on Auto/Home Insurance Policies through Liberty Mutual
- Vacation Pay
- Access to Referral Bonus
- Monthly Prizes

Join our family today!! Contact Donzella at 423-893-9993 for any questions regarding this position.

<https://www.indeed.com/jobs?q=&l=Hixson%2C+TN+37343&from=searchOnDesktopSerp&vjk=82e1a986d90bf449&advn=6492679016348350>

Pharmacy Cashier Access Family Pharmacy 4062 Hixson Pike, Chattanooga, TN 37415 \$13 - \$14 an hour - Part-time

Access Family Pharmacy, located in Hixson, TN, is the largest of a group of family-owned pharmacies. We offer a myriad of services including a retail pharmacy, a long-term care pharmacy, and an extensive durable medical equipment department. We're currently looking for a part-time pharmacy cashier. Our number one priority is our patients and the level of care that we provide them. Our cashiers are a major part of that, as they are the first and last interaction that patients have when they come into the store. Our cashiers answer phone calls, ring up deliveries, and manage shelf inventory, including keeping the shelves neat and organized. As we are a healthcare provider, we need someone who will take the job seriously. We need someone with excellent attention to detail to make sure that nothing slips through the cracks. Being a family-owned pharmacy, we can offer a workplace that is enjoyable and where you'll be valued as part of the team.

This position is part-time and will mainly consist of closing shifts. The pharmacy closes at 7:00pm, and the starting time for each shift can be flexible. This position will also be required to work some Saturdays on a rotating schedule. The pharmacy is open 9:00am - 2:00pm on Saturdays. We can also explore the possibility of full-time hours during the summer if desired. The starting pay is \$13-\$14 per hour.

Qualifications:

- Cashier experience preferred
- EXCELLENT customer service
- Reliable
- Detail oriented

Job duties:

- Answer phone calls and direct to correct department if personally not able to assist
- Help customers find items
- Ring up customers and patients (out front inventory and prescriptions)
- Manage deliveries, including ringing up deliveries and routing drivers
- Keep shelves stocked, organized, and neat
- Manage shelf inventory

Benefits:

- 401k
- Flexible schedule

<https://www.indeed.com/jobs?q=&l=Hixson%2C+TN+37343&radius=35&start=30&vjk=cb8c19e31e39826d>

Catering Associates Salsarita's Fresh Mexican Grill 252 Northgate Mall Drive, Chattanooga, TN 37415 \$10 - \$15 an hour - Part-time, Full-time

Day Shift Openings!

It's Better at Salsarita's Fresh Mexican Grill! We offer a friendly, upbeat, and fun Fiesta atmosphere, where you will be appreciated for your work. If you enjoy meeting and talking to members of your community while putting in an honest day's work, we want to meet you!

No late nights, no early mornings, the best holiday schedule in the biz, and a better culture than your average restaurant make this an instant quality of work life upgrade:

- BIWEEKLY, COMPETITIVE PAY PLUS TIPSHARE: Our employees make a good base hourly rate and then tipshare on every paycheck. Full Time Kitchen and Line employees can make \$11 to \$17/hour. Premium wages paid to those with open availability, full time hours, and previous restaurant experience. The more you work, the more open your availability, the better your pay!
- ADVANCEMENT OPPORTUNITIES: We are always looking for the right people to grow with us. 80% of our salaried managers were once Salsarita's team members. Don't get stuck in a restaurant that doesn't appreciate you. If you are looking to take your job and turn it into a career, this is the perfect place for you!
- FREE SHIFT MEAL, OFF-DUTY 50% DISCOUNT
- INSURANCE: Health, Vision, Dental Insurance available
- PAID VACATION: Eligible after a year of service

We are always looking for friendly people to join the team. Please stop in and get started having fun at work today!

Looking for a career path or a career upgrade? We train, promote, and hire first from within. Start your journey with a locally owned and operated company who will take the time to give you the skills you need to launch a better career path!

*The quickest way to join the team is to apply in person--no hassle to get you started working!

Catering Associates: We are looking for upbeat, guest-focused people with great attention to detail to join our Catering team. Applicants must be at least 18 years old, possess a valid TN driver's license, and submit a clean Motor Vehicle Report.

As a Catering Specialist, you will interact with clients and the restaurant team to take and fill orders, deliver them to off-site locations, and set up a great FIESTA for our clients.

This position can be part time or full time. Bring your friends, we have multiple openings!

*Competitive hourly wages biweekly plus tipshare

*We supply the insurance and van--no wear and tear on your personal vehicle

<https://www.indeed.com/jobs?q=&l=Hixson%2C+TN+37343&radius=35&start=10&vjk=3ded4e8fe7eecce6&advn=1144293721435826>

Baker Bread and Butter 3955 Dayton Boulevard, Chattanooga, TN 37415 \$13.50 - \$18.00 an hour - Part-time, Full-time

We are seeking people to join our bread team. Past experience with bread or pastry is a plus, but not required. You must be punctual, reliable, organized and able to manage your own time, have a willingness to go above and beyond to complete tasks. We are a small batch bread bakery so every loaf counts and will require consistency on your part.

Daily responsibilities would include but not limited to: mixing and baking bread, shaping loaves, making other baked goods, as well as general prep work and cleaning.

Please note that you will be required to lift heavy objects and stand for long hours.

Job Requirements:

- Punctuality, reliability, and exceptional organizational skills
- A willingness to learn and embrace new techniques and recipes
- The ability to manage your time effectively in a fast-paced bakery environment
- A commitment to maintaining high standards of consistency and quality in every loaf and pastry

Join Our Team and Enjoy:

- Comprehensive training to hone your baking skills—experience not required!
- A warm and friendly work environment where teamwork and camaraderie thrive

- The chance to learn from experienced bakers and gain valuable knowledge
- An opportunity to be a part of a bakery that values innovation, quality, and the joy of baking

Hourly Pay:

- Entry Position: \$11.00/hour + \$2+/hr pooled tips = \$13.50/hour after training
- Experienced Position: \$14.00/hour + \$2+/hr pooled tips = \$16+/hour after training

Positions Available:

Full-time and part-time positions to accommodate your schedule

Ready to embark on a baking adventure with Bread & Butter? Apply today and let's create irresistible treats together!

To apply, please fill out the application below. We can't wait to meet you and witness your passion for baking in action!

TO APPLY FOR THIS POSITION GO TO OUR WEBSITE: <http://butterthebread.com/applybread>

*Only applications through our website will be considered.*****

Retail Stock Clerk (FT) - Hixson, TN United Grocery Outlet 6925 Middle Valley Rd, Hixson, TN 37343 Full-time

SUMMARY

Inventories, stores, prices, and stocks merchandise displays in retail store by performing the following duties. Promote the general welfare of the store.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

- Provide excellent customer service. Follow company policies and procedures.
- Takes inventory or examines merchandise to identify items to be reordered or replenished.
- Requisitions merchandise from warehouse based on available space, merchandise on hand customer demand, or advertised specials. Receives, opens, and unpacks cartons or crates of merchandise, checking shipping ticket against items received. Stamps, attaches, or changes price tags on merchandise, referring to picking ticket. Stocks storage areas and displays with new or transferred merchandise. Sets up advertising signs and displays merchandise on shelves, counters, or tables to attract customers and promote sales. Cleans display cases, coolers, shelves, restrooms, aisles and back room areas.
- Breakdown and remove cardboard from store. Unloads delivery trucks. Packs customer purchases in bags.
- Transports package to specified vehicle for customer and/or other customer service. Retrieves buggies from parking lot.

SUPERVISORY RESPONSIBILITIES

None.

QUALIFICATIONS To perform this job successfully, and individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE

High school diploma, G.E. D., or continuing high school studies.

LANGUAGE SKILLS

Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to write simple correspondence. Ability to effectively present information in one-on-one and small group situations to customers, clients, and other employees of the organization.

MATHEMATICAL SKILLS

Ability to add and subtract two digit numbers and to multiply and divide with 10's and 100's. Ability to perform these operations using units of American money and weight measurement, volume, and distance.

REASONING ABILITY

Ability to apply common sense understanding to carry out detailed but uninvolved written or oral instructions. Ability to deal with problems involving few concrete variables in standardized situations.

CERTIFICATES, LICENSES, REGISTRATIONS

None.

PHYSICAL DEMANDS The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to stand; walk; use hands to finger, handle, and feel; reach with hands and arms; and stoop, kneel, crouch, and crawl. The employee is occasionally required to sit, climb or balance, and talk and hear. The employee must regularly lift and/or move up to 35 pounds, frequently lift and/or move up to 50 pounds and occasionally lift and/or move more than 80 pounds. Place up to 50 pound box on top of a 6' high shelf and return same. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and ability to adjust focus.

WORK ENVIRONMENT The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is occasionally exposed to wet and/or humid conditions; fumes or airborne particles; toxic or caustic chemicals; outside weather conditions; extreme cold; extreme heat; and vibrations. The noise level in the work environment is usually moderate.

<https://www.indeed.com/jobs?q=&l=Hixson%2C+TN+37343&radius=35&start=10&vjk=4d60eca38876fe3c&advn=4992298000458427>

Production Associate **Pilgrim's** Chattanooga, TN 37403 \$16.28 an hour - Full-time

FULL-TIME

\$16.28/hr

- Processes product using tools, manual labor, and equipment provided in accordance with USDA and Pilgrim's product standards and procedures.
- Process product according to operating procedures and quality/quantity expectations.
- Observes equipment operation, notifying appropriate personnel of any malfunctions and/or safety issues/concerns.
- Clean and organized work area.
- Perform other duties as assigned.
- Trains others with the skills and knowledge gained from position.
- Observes all company personnel, quality, safety, and food safety policies.
- Maintains a positive work atmosphere by acting and communicating in a manner so that you work effectively and cooperatively with customers, clients, co-workers, and leadership teams.
- Recognizes and acts on incidents and safety risks. Consistently practices and enforces safe work habits and drives those habits throughout the organization.
- Participates in process improvement and problem solving utilizing continuous improvement and rational thinking methodologies such as Six Sigma
- Follow all company animal welfare guidelines.

CHA-03 WS-03 WS-TC

Schedule

Shift start: 6:00AM or 3:30PM

Shift length: 9 - 10 hours

Monday-Friday with weekends and overtime as needed

Benefits

- Health, dental, vision insurance - available after 60 days
- Paid time off
- 401(k) plan

Qualifications

- Must pass drug screen
- Can lift 40 lbs
- Must be at least 18+ years old

During your drug screen, you will be tested for alcohol & complete a physical assessment.

About Pilgrim's

Pilgrim's is a leading global provider of high-quality food products, including well-recognized brands and value-added premium products. As one of the world's largest poultry producers, Pilgrim's has provided wholesome, quality products to customers and consumers for more than seven decades. It's our passion for excellence that continues to drive us to be the best, and we seek opportunities to diversify and grow.

https://jobs.workstep.com/featured-job/chattanooga-tn/pilgrims/production-associate-x87kj/?sn=1&utm_source=in2&utm_medium=jobad&utm_campaign=40820_in&utm_content=1

All Shifts Available paying \$15-20 **Express Employment Professionals** Chattanooga, TN 37421

Express Employment Professionals is hiring for over 100 different companies. We have 300 job opportunities.

Painters-\$16-\$20

Forklift Operator-\$16-\$18

Mig Welders-\$18+

Heavy Equipment Assemblers-\$17-\$19

Shipping/Receiving-\$15-\$17

Counter Sales-\$15-\$16

CDL Drivers- \$18+

We have 1st,2nd,3rd shifts. 8hrs/10hrs/12hrs

PLEASE COME INTO THE OFFICE- WE ARE LOCATED AT 5922 SHALLOWFORD.

OR APPLY ONLINE AT : <https://www.expresspros.com/ChattanoogaTN/Job-Openings.aspx>

About us:

Express works with job seekers to help find the right job for their skills and experience. We have a variety of jobs available, including full-time, part-time, and temporary positions. As one of the leading staffing companies in North America, State, and Location Name, we're ready to help you take the next step in your career.

Express Employment Professionals is an Equal Opportunity Employer and prohibits discrimination and harassment of any kind. We are committed to the principle of equal employment opportunity for all people and to hire and promote individuals solely based on their qualifications for the job.

In compliance with applicable federal, state/province and local law, employment decisions are based on business needs, job requirements, and an individual's qualifications regardless of race, color, religious creed, national origin, ancestry, age, gender, pregnancy, sexual orientation, gender identity, marital status, familial status, disability, genetic information or protected veteran status. We do not tolerate discrimination or harassment based on any of these characteristics and expect that our employees and associates will cooperate in maintaining an atmosphere free of discrimination and harassment.

Apply today on the ExpressJobs app! Search for other great job openings in your area, build your profile, show off your skills and apply, all from your mobile device.

Chattanooga Area Chamber- Learn about Career Opportunities

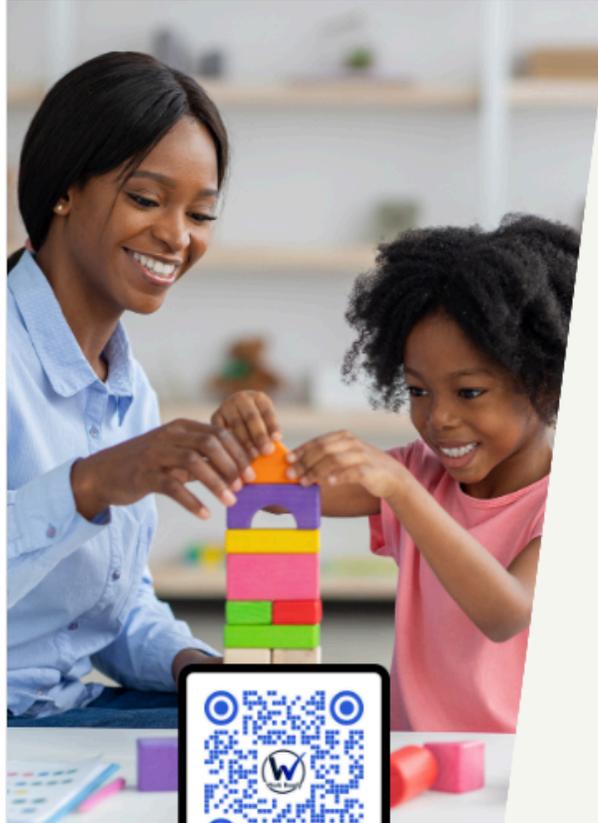
Find jobs and learn about training opportunities for changing your career.

<https://chattanoogacalling.com/find-a-job/jobs/>

Samaritan Center Job Board

List of Chattanooga area jobs

<https://thesamaritancenter.net/job-board/>



A program of
SIGNAL CENTERS

OFFERS
PAID INTERNSHIPS
to eligible individuals
interested in
**EARLY CHILDHOOD
EDUCATION**

**COMPENSATION:
\$15 AN HOUR**

REQUIREMENTS

- Must have a child 18 years old or younger**
- High school education or GED/HiSET**
- Interested in Early Childhood Education**

 **VISIT OUR WEBSITE
FOR MORE INFORMATION**



This project is funded under a Grant Contract with the State of Tennessee.



Join our Team!

**Bilingual Service Technician
Opportunity!**

 Chattanooga, TN

Offering \$16-\$18/hr and working M-F 7:30am to 4:30pm

As a Service Technician, You will:

Service & repair Pneumatic Tools

Service & Repair Air Compressors

Run Sales Counter & Warehouse Duties

We are seeking professionals with Mechanical Aptitude for this role

Experience in construction and/or manufacturing would be an
advantage!

Email your resume your resume to
rdodson@siriusstaffing.com or call at (251) 305-4613

