



## **Job List for Week of April 14th**

*This list is also available on our website at [www.nnhouse.org/job-listings/](http://www.nnhouse.org/job-listings/)*



**Cafeteria Assistant-** CHI Memorial-Hixson, TN 37343- \$15.00 - \$20.33 an hour - PRN

### **Full job description**

Overview

CHI Memorial a member of CommonSpirit is an award-winning not-for-profit faith-based health care organization dedicated to the healing ministry of Jesus Christ. Founded by the Sisters of Charity of Nazareth we offer a comprehensive continuum of care from preventative and primary care to acute hospital services specializing in cancer cardiac neuroscience stroke and orthopedic services. Our commitment to excellence has earned us top prestigious recognition repeatedly from U.S. News and World Report PINC AI™ CMS Healthgrades® Leapfrog and most recently as one of the Best Places to Work in Tennessee. We are proud to serve Southeast Tennessee and Northwest Georgia with the expertise of 4700 employees and nearly 500 affiliated physicians.

### **Responsibilities**

Participates in and supports all aspects of healthcare foodservice operations. Works with facility staff to provide optimal nutritional care and demonstrates excellent customer service to patients, guests and staff.

- Follows healthcare foodservice industry standards, regulations, guidelines and procedures including monitoring and maintaining food temperatures during cooking, holding, and storage processes. Avoids cross-contamination of foods and adheres to personal hygiene requirements. Maintains proper labeling of food products and ensures storage of food equipment, and machinery per regulations & facility guidelines.
- Prepares and serves food within guidelines of menu & dietary requirements using required kitchen utensils and equipment. Maintains knowledge of recipe ingredients to respond to food allergy questions or requests.
- Follows organizational standards and guidelines for a high quality patient and customer experience. Ensures proper meal portioning and an aesthetically pleasing presentation.
- May be responsible for one or more of the following:
  - Cashiering
  - Serving in the retail area
  - Assembling, delivering and retrieving patient trays
  - Performing cold food prep
  - Performing utility assignments (e.g., dishwashing, washing pots & pans, maintaining equipment)
  - Performing catering functions and or delivering/picking up catered food
  - Supporting inventory maintenance duties
  - Performing general cleaning of equipment and work areas (e.g., mopping, sweeping, emptying trash cans, etc.)
  - Performing other duties as assigned by leader

*The job summary and responsibilities listed above are designed to indicate the general nature of the work performed within this job. They are not designed to*

*contain or be interpreted as a comprehensive inventory of all job responsibilities required of employees assigned to this job. Employees may be required to perform other duties as assigned.*

## **Qualifications**

### **Required Education & Experience:**

- One (1) year of Food Service Experience

### **Preferred Education & Experience:**

- High School Diploma
- Cashier experience

### **Pay Range**

\$15.00 - \$20.33 /hour

<https://www.indeed.com/jobs?q=&l=Chattanooga%2C+TN&radius=35&from=searchOnDesktopSerp&vjk=1f6764556d238416>

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**Floral Designer/Helper-** Food City--10161 Dayton Pike, Soddy-Daisy, TN 37379- Part-time

## **Full job description**

**Essential Job Functions:**

- Ensure efficient and courteous customer service at all times in support of the company mission to Run the Best Store in Town!
- Maintain a positive attitude; create an atmosphere of friendliness and fun through flexibility and teamwork.
- Generate a positive, friendly, and fun working environment with a customer first initiative by greeting and speaking to customers, provide prompt, courteous, and efficient customer service.
- Assist in making floral arrangements
- Process flowers and water plants
- Inspect and rotate merchandise daily
- Unload floral trucks and check in merchandise
- Stock coolers
- Maintain correct pricing of merchandise
- Take telephone orders from customers
- Assist with ordering merchandise and inventory
- Keep workstation and area around workstation neat and clean
- Responsible for attending on-site work during scheduled shifts to adhere to company time and attendance policies

**Qualifications:**

- Must be 18 years of age or older
- Ability to meet standard Physical, Mental, and Visual demands
- Ability to understand and follow verbal and/or written instructions, perform routine and repetitive tasks and have constant contact/interaction with various levels of individuals on a daily basis
- Ability to attend on-site work during scheduled shifts to adhere to company time and attendance policies

**Benefits of working for Food City:**

401(k) with company match, Employee Stock Ownership Plan, Weekly Pay Checks with Direct Deposit, Company paid Life and Disability Insurance, Medical Plan with wellness benefits, Dental Plan, Paid Holidays, Paid Vacations, Associate Offers, and so much more!

### About Food City:

Food City is a privately held, family-owned company with a driving mission to "run the best store in town." Dedicated to giving back to the communities we serve, we encourage our associates to get involved with their local civic organizations. We consider our associates to be our greatest asset. Over 13% of the company is currently owned by our associates through our employee stock ownership plan, promoting tremendous pride in the services and products we provide. Whether your passion is baking, accounting, or trucking, Food City has a promising career opportunity for you. We offer flexible schedules to ensure our associates have ample time to spend with family and friends. If you're looking for a great career or the opportunity to try something different, consider becoming part of the Food City family.

Brand: Food City

Address: 10161 Dayton Pike Soddy Daisy, TN - 37379

Property Description: 738 - Soddy Daisy - 10161 Dayton Pike

Property Number: 738

<https://www.indeed.com/jobs?q=&l=Chattanooga%2C+TN&radius=35&start=210&vjk=5824a5852a13ae7e>

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**Airport Customer Service Representative- job post-** Wilson Air Center-Chattanooga, TN-From \$18 an hour

**Full job description**

**POSITION TITLE:** Full-Time Customer Service Representative

**DEPARTMENT NAME:** Front Desk

**REPORTS TO:** Customer Service Supervisor / Line Service Manager / General Manager

**POSITION SUMMARY :**

Primarily responsible front desk operations to include but not limit to reservations booking, customer invoicing, dispatching, and other customer service needs as requested. A high regard for customer service for the flight crews and passengers of privately owned aircraft must be maintained.

**ESSENTIAL FUNCTIONS :**

- Provide reservation booking services to include hotel, rental car, and other accommodations.
- Provide dispatching services for the line department.
- Provide shuttle service for passengers/crew as required.
- Assist with customer service duties as required.
- Assist passengers and/or crew with baggage/cargo as needed.
- Assist with general facilities cleaning and clearing of debris from ramp.
- Assist with wing-walking duties as required.
- Perform other duties as assigned

**REQUIREMENTS & QUALIFICATIONS :**

- Must be people oriented, highly motivated with a positive and friendly attitude
- Must be available to work varied hours including nights, weekends and holidays and must be able to stay late for irregular operations

- Ability to read and write English
- Must be well groomed and adhere to company dress code policy
- Must be able to stand for prolonged periods of time.
- Ability to work efficiently under time constraints
- Must be at least 18 years of age and possess a valid driver's license and clean record.
- Must pass a ten (10) year background check and pre-employment drug screen
- Must have authorization to work in the U.S. as defined in the Immigrations Act of 1986
- Able to attend required training

#### **TRAINEE STATUS:**

Upon offer of employment, you will remain in trainee status until successful completion of all practical and written curriculum is completed

#### **EDUCATION :**

High School diploma or equivalent

#### **EXPERIENCE :**

Minimum one (1) year Customer Service experience or the equivalent in related training and/or experience; Previous Fixed Base Operation (FBO) experience preferred; Veteran's preference applies

#### **WORK ENVIRONMENT :**

Airport environment: indoor and outdoor. Extreme outdoor conditions where extreme temperature ranges may be encountered

**PHYSICAL DEMANDS/REQUIREMENTS :**

Must have physical dexterity sufficient to perform repetitive tasks and motions, including bending at the waist and knees, squatting, kneeling, crawling, twisting and sustaining those positions for extended amounts of time. Must have sufficient vision and ability to safely perform the essential functions of the position. Ability to wear Personal Protective Equipment (PPE) (High Visibility clothing, Ear protection, safety glasses) when required.

Work Remotely

- No

**Job Type:** Full-time

**Pay:** From \$18.00 per hour

**Benefits:**

- 401(k) matching
- Dental insurance
- Health insurance
- Paid time off
- Vision insurance

**Shift:**

- 8 hour shift
- Day shift
- Evening shift

**Education:**

- High school or equivalent (Preferred)

**Experience:**

- Customer Service: 1 year (Preferred)

**Shift availability:**

- Day Shift (Preferred)
- Night Shift (Preferred)



**Work Location:** In person

<https://www.indeed.com/jobs?q=&l=Chattanooga%2C+TN&radius=35&start=230&vjk=c5375e2ffe542f5d&advn=4418147494245770>

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**Receptionist-** Life Care Center of Red Bank-1020 Runyan Drive, Chattanooga, TN 37405-Part-time

## Full job description

### Position Summary:

The Receptionist efficiently performs clerical support and serves as the facility's first greeter for all visitors in person as well as via phone in accordance with all applicable laws, regulations, and Life Care standards.

### Education, Experience, and Licensure Requirements:

- High school graduate or equivalent
- Successfully completed a secretarial science program from accredited college or university OR have a minimum of six (6) months experience in a clerical role

### Specific Job Requirements:

- Proficient in Microsoft Word, Excel, and e mail
- Make independent decisions when circumstances warrant such action
- Knowledgeable of practices and procedures as well as the laws, regulations, and guidelines governing functions in the post acute care facility
- Implement and interpret the programs, goals, objectives, policies, and procedures of the department

- Perform proficiently in all competency areas including but not limited to: patient rights, and safety and sanitation
- Maintains professional working relationships with all associates, vendors, etc.
- Maintains confidentiality of all proprietary and/or confidential information
- Understand and follow company policies including harassment and compliance procedures
- Displays integrity and professionalism by adhering to Life Care's Code of Conduct and completes mandatory Code of Conduct and other appropriate compliance training

**Essential Functions:**

- Service as the first point of contact for guests and visitors in person as well as via phone in a friendly and professional manner
- Effectively operate the facility phone and paging system
- Exhibit excellent customer service and a positive attitude towards patients
- Assist in the evacuation of patients
- Demonstrate dependable, regular attendance
- Concentrate and use reasoning skills and good judgment
- Communicate and function productively on an interdisciplinary team
- Sit, stand, bend, lift, push, pull, stoop, walk, reach, and move intermittently during working hours
- Read, write, speak, and understand the English language

An Equal Opportunity Employer

<https://www.indeed.com/jobs?q=&l=Chattanooga%2C+TN&radius=35&start=30&vjk=a689b4a231ae6ef5>



**Customer Service Account Associate**-T-Mobile USA, Inc.-6730 Customer Delight Drive, Chattanooga, TN 37421- \$20 an hour - Full-time

## **Full job description**

At T-Mobile, we invest in YOU! Our Total Rewards Package ensures that employees get the same big love we give our customers. All team members receive a competitive base salary and compensation package - this is Total Rewards. Employees enjoy multiple wealth-building opportunities through our annual stock grant, employee stock purchase plan, 401(k), and access to free, year-round money coaches. That's how we're UNSTOPPABLE for our employees!

### **Job Overview**

Account Associates work as a part of a Team to astound customers with the effective resolution, proactive account management, and customer education. They determine and resolve root causes to customer concerns and inquiries, identify appropriate revenue and service enhancement opportunities, and explore customer needs to develop loyal and profitable customers, including activations, payment arrangements, and other collections activities, when appropriate. This role is a learning role, where new experts are building skills and competencies in these areas while also demonstrating world-class skills in courtesy, concern, timely resolution, value creation, and relationship building.

### **Job Responsibilities:**

- Provide effective and timely resolution of various customer inquiries and concerns.
- Build customer loyalty and value through effective account management, identifying appropriate additional products, features, and services, and collecting past-due balances.
- Deliver exceptional customer service using resource documentation for reference and the automated and training tools provided.
- Meet department productivity and quality standards.
- Approaches each call with a cando mindset and treats each customer with respect, courtesy, and a genuine desire to help.
- Complete training requirements to learn new skills and processes, grow knowledge of systems, and develop proficiency in company values, organizational requirements, and competencies needed for the Expert role.

### **Education and Work Experience:**

- High School Diploma/GED (Required)
- 6 months customer service experience preferred Preferred

**Knowledge, Skills and Abilities:**

- Ability to work efficiently with multiple applications and computer screens simultaneously. (Required)
- Windows (Microsoft Word, Excel, and PowerPoint preferred) (Preferred)

**Licenses and Certifications:**

- At least 18 years of age
- Legally authorized to work in the United States
- **Travel:**  
Travel Required (Yes/No):No

**DOT Regulated:**

DOT Regulated Position (Yes/No):No

Safety Sensitive Position (Yes/No):No

Hourly Base Pay: \$20.00

All employees at T-Mobile, are guaranteed to earn \$20/hour inclusive of base pay and incentives. And since we are ALL owners, EVERY employee at T-Mobile is eligible for an Annual Stock Grant.

At T-Mobile, our benefits exemplify the spirit of One Team, Together! A big part of how we care for one another is working to ensure our benefits evolve to meet the needs of our team members. Full and part-time employees have access to the same benefits when eligible. We cover all of the bases, offering medical, dental and vision insurance, a flexible spending account, 401(k), employee stock grants, employee stock purchase plan, paid time off and up to 12 paid holidays - which total about 4 weeks for new full-time employees and about 2.5 weeks for new part-time employees annually - paid parental and family leave, family building benefits, back-up care, enhanced family support, childcare subsidy, tuition

assistance, college coaching, short- and long-term disability, voluntary AD&D coverage, voluntary accident coverage, voluntary life insurance, voluntary disability insurance, and voluntary long-term care insurance. We don't stop there - eligible employees can also receive mobile service & home internet discounts, pet insurance, and access to commuter and transit programs! To learn about T-Mobile's amazing benefits, check out [www.t-mobilebenefits.com](http://www.t-mobilebenefits.com).

Never stop growing!

As part of the T-Mobile team, you know the Un-carrier doesn't have a corporate ladder—it's more like a jungle gym of possibilities! We love helping our employees grow in their careers, because it's that shared drive to aim high that drives our business and our culture forward. By applying for this career opportunity, you're living our values while investing in your career growth—and we applaud it. You're unstoppable!

T-Mobile USA, Inc. is an Equal Opportunity Employer. All decisions concerning the employment relationship will be made without regard to age, race, ethnicity, color, religion, creed, sex, sexual orientation, gender identity or expression, national origin, religious affiliation, marital status, citizenship status, veteran status, the presence of any physical or mental disability, or any other status or characteristic protected by federal, state, or local law. Discrimination, retaliation or harassment based upon any of these factors is wholly inconsistent with how we do business and will not be tolerated.

Talent comes in all forms at the Un-carrier. If you are an individual with a disability and need reasonable accommodation at any point in the application or interview process, please let us know by emailing

[ApplicantAccommodation@t-mobile.com](mailto:ApplicantAccommodation@t-mobile.com) or calling 1-844-873-9500. Please note, this contact channel is not a means to apply for or inquire about a position and we are unable to respond to non-accommodation related requests.

<https://www.indeed.com/jobs?q=&l=Chattanooga%2C+TN&radius=35&start=60&vjk=6019d55c8170ff55>

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**Call Center Representative**-Wilkins Research Services, LLC-1730 Gunbarrel Road, Chattanooga, TN 37421-\$11 - \$14 an hour - Part-time, Full-time

### **Full job description**

**Job Title:** Telephone Interviewer / Call Center Representative

**Company:** Wilkins Research Services (WRS)

**Location:** Chattanooga, TN

**Website:** [www.wilkinsresearch.net](http://www.wilkinsresearch.net)

### **On-Site Position.**

### **About Us:**

Wilkins Research Services (WRS) has been a trusted name in market research for over 40 years. As a women-owned, family-operated business, we are committed to our mission of "Marketing Research Done Right," providing unbiased and accurate data to our clients. We offer a flexible and casual work environment, fostering a culture of integrity and friendly competition.

### **Position Overview:**

We are seeking motivated individuals for day and evening Telephone Interviewer positions. As a Telephone Interviewer, you will play a vital role in gathering valuable data for market research by conducting telephone surveys. Interviewers will call individuals

across North America to obtain opinions on various topics. The Call Center Telephone Interviewer position involves working on-site from our call center in Chattanooga, Tennessee with flexible scheduling options available for both full-time and part-time roles.

A telephone interviewer in a call center conducts surveys over the phone. The position involves calling people, asking them questions from a prepared script, and recording their answers. The goal is to gather information for research or feedback purposes. Unlike web or mail surveys, which are completed online or through the mail, telephone interviewers interact directly with respondents to collect data in real-time.

Interviewers work in a call center environment, placing outbound calls, using a predictive dialer system. Unlike other call centers, we will never be selling anything. This role requires good communication skills and the ability to handle responses efficiently.

#### **Key Responsibilities:**

- **Conduct Surveys:** Execute telephone interviews by reading scripted questions clearly and accurately. Utilize a predictive dialer system to reach participants and gather their responses.
- **Follow Scripted Protocols:** Ensure the consistency and reliability of data by following survey scripts and protocols without personal bias.
- **Maintain Neutrality:** Remain neutral and professional during interviews to avoid influencing respondent answers. Provide unbiased and clear interactions to ensure unaltered data.
- **Handle Respondent Interaction:** Encourage individuals to participate in surveys, address their questions or concerns, and manage various responses with professionalism.
- **Record and Report Data:** Accurately enter responses into the system and follow up on any necessary clarifications.
- **Adhere to Policies:** Follow all guidelines outlined in the Wilkins Research Handbook, including confidentiality agreements and ethical practices.
- **Continuous Learning:** Interviewers participate in ongoing training and feedback sessions to improve interviewing skills.

#### **Physical Demands:**

- Ability to sit for extended periods.
- Frequent use of a computer mouse and keyboard.

- Ability to read from a computer screen.
- Ability to communicate over a telephone headset.

#### **Qualifications:**

- Must be at least 18 years old.
- High School Diploma or equivalent.
- Basic computer skills and proficiency.
- Excellent verbal and written communication skills.
- Six months of customer service experience required, preferably in a call center environment.
- Reliable, punctual, and dependable.
- Ability to pass a drug test and reading/pronunciation test.
- Must have reliable transportation.

#### **Compensation and Benefits:**

- **Base Pay:** \$11.00+ per hour, depending on shift, experience, and education.
- **Weekend Shift Bonuses:** Additional earnings for weekend shifts.
- **Comprehensive Benefits Package:** Includes medical, dental, vision, life insurance, and paid holidays.
- **Incentive Programs:** Opportunities to earn bonuses through various programs.
- **Bilingual and Weekend Shift Bonuses:** Available for qualifying candidates.

#### **How to Apply:**

Interested candidates for the Call Center Telephone Interviewer should apply via our website at [www.wilkinsresearch.net](http://www.wilkinsresearch.net) under the Employment Opportunities section.

**Wilkins Research Services is an equal opportunity employer.**

**College graduates are encouraged to apply!**



**Job Types:** Full-time, Part-time

**Pay:** \$11.00 - \$14.00 per hour

**Expected hours:** 12 – 40 per week

**Benefits:**

- Dental insurance
- Flexible schedule
- Health insurance
- Health savings account
- Life insurance
- Referral program
- Vision insurance

**Schedule:**

- 4 hour shift
- 8 hour shift
- Day shift
- Evening shift
- Monday to Friday
- Overtime
- Weekends as needed

**Supplemental Pay:**

- Bonus opportunities

**Work Location:** In person

<https://www.indeed.com/jobs?q=chatt+foundation&l=Chattanooga%2C+TN&vjk=4f9aa0f4903ae728&advn=6585414655934346>

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**Preschool Teacher-** Sunshine House-Hixson, TN 37343-\$13 - \$16 an hour - Full-time

## **Full job description**

### **Lead Preschool Teacher | Hixson**

*The Sunshine House Early Learning Academy is seeking a Lead Preschool Teacher for its top-rated preschool in Hixson. When you join The Sunshine House family, you're not just taking a job—you're making an impact. For 50 years, we've been nurturing young minds and helping children thrive. Love making a difference? You'll fit right in here!*

#### **Pay rate of \$13-\$16 per hour**

Pay rate is based on a combination of the following factors: specific role, candidate's relevant education, qualifying experience, and credentials/certifications. For example, candidates with a bachelor's degree in early childhood education or a related field and applicable experience may qualify for a rate toward the top end of this range. Candidates with limited experience and education may be paid mid-range. Candidates with a high school diploma and limited experience may be paid towards the lower end of the scale.

#### **Teacher Responsibilities:**

- Implement our award-winning curriculum in a way that meets each child's unique learning style.
- Foster relationships with children and provide a safe, inclusive, and positive learning environment.
- Document and share with families the important milestones in a child's day using our app.
- Welcome families and engage them in conversation about their child's education and development.

## Requirements

- Minimum of a CDA required. Associate's Degree in Early Childhood Education or related field preferred.
- High school diploma or equivalent required.
- Minimum of 6 months of experience in licensed child care strongly preferred.

## Benefits

- Blue Cross/Blue Shield medical, dental & vision insurance
- PTO and 7 paid holidays
- Monday-Friday schedule, no nights or weekends!
- Discounted childcare
- Tuition reimbursement programs
- Same day pay available
- Employee discount programs
- Free company apparel & swag
- Career advancement and growth opportunities
- And much more

## About The Sunshine House:

*Bright futures start here!* The Sunshine House is much more than childcare for children 6 weeks to 12-years-old. We help children build a solid educational and social foundation - with all the fun of childhood mixed in! We are one of the largest early education and childcare companies in the United States, operating more than 100 schools in 8 states.

*The Sunshine House is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees. The Sunshine House prides itself on closely following state and federal laws designed to keep you protected. Follow the links below to learn about Discrimination, FMLA, and Polygraph protections. Information on additional employee rights can be found posted at each school.*

Discrimination Information

FMLA Information

Polygraph Test Information

<https://www.indeed.com/jobs?q=&l=Chattanooga%2C+TN&radius=35&start=80&vjk=fb5074dfe7e68fc5&advn=2975855472480967>

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**Child Care Assistant** - Hamilton County Department Of Education-Soddy Daisy, TN-\$16.93 an hour - Part-time

## Job Description

### Overview

Hamilton County Schools, located in Chattanooga, TN, is working to ensure that all students thrive and experience a future without limits. We are committed to excellence for every student and are seeking outstanding leaders, teachers, support staff, and district employees who desire to make a difference in the lives of students. With nearly 75 schools, we are confident that you can find your place in Hamilton County.

Learn more about working for Hamilton County Schools at [careers.hcde.org](https://careers.hcde.org) and get to know us and our strategic plan, Opportunity 2030.  
HCS - SACC

To provide supervised care and a positive environment for children enrolled in the School Age Child Care Program.

### **Responsibilities**

- Acts in a professional, respectful, courteous and caring manner at all times.
- Creates a customer-focused climate and provides quality services and support to school and other stakeholders.
- Complies with applicable district, state, and federal codes, laws, rules, regulations, standards, policies and procedures.
- Provides supervised care, monitors children's activities, and provides a safe, nurturing environment for children enrolled in the School Age Child Care Program before school, after school, during summer vacation, or at other scheduled times.
- Follows safety procedures, utilizes safety equipment, and monitors areas occupied by children to ensure safety of students, employees, and other individuals; removes any hazards from child care environment; disposes of biohazardous materials per established procedures; reports potentially hazardous or dangerous situations to supervisor.
- Plans, coordinates, conducts, and/or participates in various indoor/outdoor activities for children appropriate to each age group.
- Provides care and activities for students needing special accommodations with appropriate adaptations.
- Communicates through the proper channels to keep supervisor and other appropriate personnel informed of impending problems or events of unusual nature.
- Responds to emergency situations; provides first aid or basic medical care to ill/injured children; determines need to call emergency personnel; dispenses required medication as directed and completes medication logs; notifies parents of injuries/illnesses; completes accident reports as required.
- Processes various documentation associated with child care activities.
- Monitors inventory levels of supplies and food items and initiates requests for new/replacement items.
- Follow established procedures to ensure assigned areas are safe.
- Works collaboratively with all stakeholders.
- Attends work and arrives to work on time.
- Maintains confidentiality.
- Travels to other school locations as directed by area supervisors based on staffing needs and efficient operation of Child Care Program.

- Adheres to the Teacher Code of Ethics as defined by Tennessee Law and the Code of Professional Conduct Board Policy.
- Attends required training and meetings as needed.
- Use computers and other technology to enter and access information related to essential job functions.
- Performs general cleaning/maintenance tasks.
- Performs opening and closing procedures.
- Provides assistance to other employees and site locations as needed.
- Performs other duties as assigned.

## **Qualifications**

### **Knowledge/Education/Experience:**

- High school diploma or GED required.
- Previous experience in child care or early childhood education preferred; or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for this job.
- Must obtain and maintain a valid CPR and First Aid Certification

### **Skills/Qualifications:**

- Ability to develop and maintain a positive relationship with supervisors, principal, employees, children, parents, and other stakeholders.
- Ability to use approved disciplinary strategies when a child's (or children) behavior is not appropriate.
- Ability to assess a situation and use good judgment to resolve situations.
- Must be 18 years of age

### **Compensation:**

\$16.93/hour

<https://www.indeed.com/jobs?q=&l=Chattanooga%2C+TN&radius=35&start=30&vjk=b2dd1692e3c5c1b9>

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## **Perioperative Support Asst - Housekeeping - 7a - 3p-** Erlanger Health System-Chattanooga, TN-Full-time

### **Full job description**

**Perioperative Support Asst - Housekeeping - 7a - 3p (43317)** -Erlanger Baroness Hospital Chattanooga, TN

Perioperative Support Asst

Regular - Non-exempt - Full-time - **Standard Hours** 37.5

### **Job Summary:**

A specifically trained individual who performs a wide range of support functions that include cleaning the operating rooms to meet turnover of cases times, assist with patient positioning and extremity holding. This position requires assistance with lifting and moving of heavy patients and equipment. This position requires critical thinking skills, independent, self motivated and assertive to perform duties without direct supervision, with exceptional organizational and communication skills. \*An individual who can perform a variety of cleaning tasks to continually maintain the cleanliness of the departments assigned in a neat and sanitary condition.

### **Education:**

Preferred:

High School Graduate or equivalent

**Experience:**

Preferred:

Environmental Housekeeping, patient care

**Position Requirement(s):** License/Certification/Registration

Required:

BLS completed prior to going to department/unit and maintained going forward.

**Department Position Summary:**

A Perioperative Support Assistant is a specifically trained employee who performs a wide range of support functions. Transports all patients to designated areas, transports blood products, assists in setting up special tables and frames used for surgical procedures. Supports moving the patient from the stretcher to the table. Hold extremities for prepping prior to surgical procedure. Cleans and turns over OR's between each surgical case. Stock supplies needed, cleaning all shelving and carts. Communicate with in room staff on a regular basis to see if they need assistance. Keep assigned work areas in JCAHO/DNV readiness at all times. Routine cleaning assignments may include, but are not limited to the following: cleaning of the locker rooms, lounges, public areas, Surgical Services, S-tar unit, walls and floors, high and low dusting, wet mopping and terminal cleaning of the Operating Rooms.

<https://www.indeed.com/jobs?q=&l=chattanooga%2C+tn&radius=35&start=160&vjk=495fbdbc7dfcc1ab>



**Para-Transit Operator-** Chattanooga Area Regional Transportation Authority (CARTA)-1617 Wilcox Boulevard, Chattanooga, TN 37406

\$20.27 an hour - Part-time



# Full job description

## Duties and Responsibilities

- Operate a paratransit vehicle to transport the elderly and persons with disabilities over specified routes and under varying traffic and weather conditions.
- Communicate with people in a professional and courteous manner.
- Assist passengers as needed and maintain established time schedules.
- Process daily paperwork and other miscellaneous duties.
- Assist passengers from the door of pick up to the door of delivery. Frequent kneeling, bending, twisting and standing are required to assist persons with disabilities.

## \*Minimum Qualifications

- Must have a High School Diploma or G.E.D.
- Ability to establish and maintain courteous and effective public relations and communicate clearly and verbally in English
- Must have a clean and neat personal appearance and must have extreme flexibility, as the schedule may vary on a day-to-day basis
- Must have the ability to operate passenger-carrying vehicles skillfully and must have an acceptable driving record.
- Must possess or have the ability to obtain a California Class B license or permit, passenger endorsement and air brake certification prior to hire

**Job Type:** Part-time

**Pay:** \$20.27 per hour

## Schedule:

- Every weekend
- Night shift

## Experience:

- Commercial Driving: 1 year (Preferred)

**License/Certification:**

- Passenger Endorsement (Required)
- Driver's License (Required)
- CDL (Required)

**Work Location:** In person

<https://www.indeed.com/jobs?q=&l=Chattanooga%2C+TN&radius=35&from=searchOnDesktopSerp&vjk=eee98321c2362593&advn=2521748705420682>

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**House Parents**-Bethel Bible Village-3001 Hamill Rd, Hixson, TN 37343-From \$40,000 a year - Full-time

**Full job description**

**BETHEL BIBLE VILLAGE** is hiring for a **HOUSE PARENTS**

This is a live-in position @ \$40-50k per Team/annually based on experience. This position also includes a separate housing and utilities as part of your benefits package.

We are Christ-centered and trauma informed.

**POSITION OVERVIEW**

We are looking for an established couple to work as a team who will work to bring the children and youth to spiritual, emotional, physical, and social

maturity until their own homes can be restored. It is the Houseparents' responsibility to train the children and youth in all areas of life according to Bethels Doctrinal Statement, Employee Covenant, and good childcare practices.

The House Parents will have a full understanding of the diverse cultures and circumstances experienced by our clients. Due to the nature of the position, our policy allows the House Parent couple to have up to two children of their own within the household.

**REPORTS TO:** Director of Residential Programs

**DEPARTMENT:** Residential Services

**SUPERVISES:** None

### **General Responsibilities**

- Exemplifies a vibrant Christian faith personally and professionally.
- Supervise children in the daily activities of cottage (home) life.
- Shop for groceries and stock the cottage pantry with adequate food stocks.
- Prepare or supervise the preparation of cottage meals.
- Transport children in a Bethel Bible Village vehicle to school, doctor appointments, and other locations, as necessary.
- Inventory, track and distribute medication to a child as needed.
- Administer first aid.
- Teach basic household chores/responsibilities to the residents.
- Ensure cleanliness of the cottage.
- Provide homework help/monitoring.
- Be a Christ-like role model.
- Communicate with guardians.
- Collaborate between medical services, school services, guardians, social worker, child, and other house parents.
- Advocate for residents.
- Monitor conversations/interactions between residents.
- Determine and enforce discipline/consequences. Enforce campus rules.
- Provide entertainment and enrichment opportunities.
- Ensure the residents' basic supervision, safety, and security.
- Buy food, supplies, and clothing.
- Plan and prepare meals.
- Help residents in any area when needed.

- Teach/enforce basic personal hygiene practices.
- Pray for residents.
- Lead cottage devotions.
- Teach organization skills.
- Make appointments.
- Attend church with the cottage children.
- Participate in treatment planning activities.
- Collaborate with the Education Coordinator regarding all school and learning issues for each child.
- Collaborate with the cottage Social Worker to ensure each child receives services.
- Mediate conflicts between residents.
- Complete required reports.
- Submit maintenance requests as necessary to ensure a safe, healthy environment.
- Perform other duties as assigned.

Other duties may be assigned.

## **MINIMUM REQUIREMENTS**

**SPIRITUAL:** In accordance with the Mission of Bethel Bible Village.

**EDUCATION:** High school diploma or equivalent. College degree preferred.

**REQUIREMENTS:** The minimum age requirement for this position is 21 years of age. Because of the live-in nature of the position, no more than two dogs are permitted, and they must live outside. A candidate must successfully pass a physical, drug screen, background checks, fingerprinting and TB test.

**SPECIFIC SKILLS:** One year of youth-related experience. Sensitivity to the cultural differences present among the residents and families served. Effective oral and written communication skills, excellent interpersonal skills are preferred. Previous computer experience preferred.

**SPECIALIZED KNOWLEDGE, LICENSES, ETC.:** A valid driver's license is required.

**PHYSICAL REQUIREMENTS-** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Frequently climbs stairs.
- Frequently bends, lifts, and twists, in the performance of duties.
- Frequently sits for several hours.
- Daily operates a vehicle.
- Often responds to the phone, communicates with staff and residents.
- Occasionally lifts, carries, or otherwise moves and positions objects weighing up to 25 pounds when stocking supplies.
- Occasionally operates lawn and other like equipment.
- Visually, audibly, or by scent will identify probable emergency situations within the cottage.

**If interested, please submit an official application on our website @ [bethelbiblevillage.org/careers/](https://bethelbiblevillage.org/careers/)**

**Job Type:** Full-time

**Pay:** From \$40,000.00 per year

**Benefits:**

- 403(b)
- 403(b) matching
- Dental insurance
- Health insurance
- Health savings account
- Life insurance
- Paid sick time
- Paid time off
- Vision insurance

**Schedule:**

- Day shift
- Monday to Friday
- Night shift

**Application Question(s):**

- At least 1 year experience working with children.

**License/Certification:**

- Driver's License (Required)

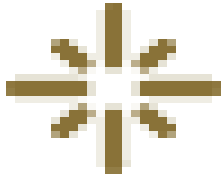
**Shift availability:**

- Day Shift (Required)
- Night Shift (Required)
- Overnight Shift (Required)

**Work Location:** In person

<https://www.indeed.com/jobs?q=&l=chattanooga%2C+tn&radius=35&start=200&vjk=31b2e7f924e4ea77>

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**Front Desk Receptionist-** Alani Smile Designers- 301 Manufacturers Road, Chattanooga, TN 37405- \$20 - \$25 an hour - Full-time

## Full job description

Are you a friendly, outgoing individual who enjoys working in a fast-paced environment? **Alani Smile Designers** is seeking a **Front Desk Receptionist** to join our team and be the first point of contact for our patients.

**Responsibilities:**

- Greet patients and visitors in a professional and courteous manner

- Answer phone calls and schedule appointments
- Collect and record patient information accurately
- Verify insurance coverage and explain financial arrangements
- Maintain cleanliness and organization of reception area
- Assist in other administrative tasks as needed

**Qualifications:**

- High school diploma or equivalent
- Excellent communication and interpersonal skills
- Ability to multi-task and prioritize tasks effectively
- Dental Practice experience would be great

If you are interested in joining our team as a Front Desk Receptionist, we look forward to hearing from you!

**Job Type:** Full-time

**Pay:** \$20.00 - \$25.00 per hour

**Schedule:**

- 8 hour shift

**Education:**

- High school or equivalent (Preferred)

**Experience:**

- Customer service: 1 year (Preferred)
- Medical terminology: 1 year (Preferred)
- Dental office: 1 year (Required)

**Ability to Relocate:**

- Chattanooga, TN 37405: Relocate before starting work (Required)

**Work Location:** In person

<https://www.indeed.com/jobs?q=&l=Chattanooga%2C+TN&radius=35&from=searchOnDesktopSerp&vjk=d70f91fce3daf01e>

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**Cafeteria Monitor-** Hamilton County Department Of Education-3074 South Hickory Valley Road, Chattanooga, TN 37421-\$15 an hour - Part-time

### Job Description

Hamilton County Schools, located in Chattanooga, TN, is working to ensure that all students thrive and experience a future without limits. We are committed to excellence for every student and are seeking outstanding leaders, teachers, support staff, and district employees who desire to make a difference in the lives of students. With nearly 75 schools, we are confident that you can find your place in Hamilton County.

Learn more about working for Hamilton County Schools at [careers.hcde.org](https://careers.hcde.org) and get to know us and our strategic plan, Opportunity 2030.

The purpose of this job is to monitor student behavior and assist students during lunch.

The Chattanooga School for the Arts & Sciences is a Paideia-focused magnet school that serves grades K-12, with our lower school comprised of grades K-5. We value family involvement, ongoing teacher learning, and collaboration. We encourage our teachers to take advantage of PD opportunities, which are differentiated and specific in order to ensure that our diverse students have what they need to be educated and



engaged citizens of the world. In 2019, we were designated as a Reward School by the state of Tennessee, and we work each day to exceed state expectations!

We are looking for teachers who are passionate about their students, have a strong work ethic, and are eager to contribute to a team. As a teacher at CSAS, you will work hard but the work is rewarding. Our reward is seen in individual and school successes, and we see our kindergarteners grow up and graduate! We are a small school with big opportunities, and we are eager to welcome the right candidate to help our students succeed!

### **Responsibilities**

- Creates a respectful, positive, and pleasant environment in the cafeteria.
- Implements procedures and practices that result in efficient entry and exit of students in the cafeteria.
- Assists students as needed. For example, helps younger children open milk, packets of ketchup, etc.
- Assists students with special needs as appropriate.
- Uses positive strategies to redirect inappropriate student behavior.
- Follows established procedures for ensuring assigned areas are safe.
- Works collaboratively with administration, principals, secretaries, staff, and other stakeholders.
- Attends work and arrives to work on time.
- Maintains confidentiality.
- Adheres to the Teacher Code of Ethics as defined by Tennessee Law.
- Performs other duties as assigned.

### **Qualifications**

**Knowledge/Education/Experience:**

- No degree required. Experience working with school-age students is preferred.

**Skills/Qualifications:**

- Demonstrates excellent verbal communication skills to deal effectively with students, parents, and school staff. Also has the ability to read and write effectively.

**Compensation:**

- \$15 per hour

<https://www.indeed.com/jobs?q=&l=Chattanooga%2C+TN&radius=35&start=10&vjk=7952fe63bb3fc5fc>

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**Receptionist-** State Farm Agent Team Member-Rodney Allen - State Farm Agent-Hixson, TN 37343- \$40,000 - \$50,000 a year - Full-time

**Full job description****Benefits:**

- License reimbursement

- 401(k)
- Bonus based on performance
- Competitive salary
- Flexible schedule
- Opportunity for advancement
- Paid time off
- Training & development

**ROLE DESCRIPTION:**

Rodney Allen - State Farm Agent is a leading insurance agency dedicated to providing exceptional service to our clients. We are currently seeking a dynamic individual to join our team as a Receptionist - State Farm Agent Team Member.

Our ideal candidate is highly organized, detail-oriented, and committed to contributing to a positive and productive workplace. If you thrive in a supportive role and are eager to learn and grow within the insurance industry, we invite you to apply and become a valued member of our team.

**Responsibilities:**

- Greet clients warmly in person and over the phone, directing them to the appropriate team members.
- Manage appointment scheduling and office communications.
- Assist in handling incoming inquiries and maintaining customer records.
- Engage in sales conversations with prospective and existing clients, identifying opportunities to offer insurance solutions.
- Provide excellent customer service and follow up on client needs.
- Support the team with various administrative tasks and projects.

**Qualifications:**

- Previous experience in a receptionist or customer service role.
- Excellent communication and interpersonal skills.
- Strong organizational and multitasking abilities.

- Comfortable with engaging in sales conversations.
- Basic computer skills, including Microsoft Office and CRM systems.

<https://www.indeed.com/jobs?q=&l=Chattanooga%2C+TN&radius=35&from=searchOnDesktopSerp&vjk=4a54a166a79603a8>

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**Guest Advocate (Cashier or Front of Store Attendant/Cart Attendant) (T2053)-** Target- 5579 Highway 153, Hixson, TN 37343- From \$15 an hour - Part-time

## Full job description

Starting Hourly Rate / Salario por Hora Inicial: \$15.00 USD per hour

### ALL ABOUT TARGET

As a Fortune 50 company with more than 400,000 team members worldwide, Target is an iconic brand and one of America's leading retailers.

Working at Target means the opportunity to help all families discover the joy of everyday life. Caring for our communities is woven into who we are, and we invest in the places we collectively live, work and play. We prioritize relationships, fuel and develop talent by creating growth opportunities, and succeed as one Target team. At our core, our purpose is ingrained in who we are, what we value, and how we work. It's how we care, grow, and win together.

### ALL ABOUT SERVICE & ENGAGEMENT

Advocates of guest experience who welcome, thank, and exceed guest service expectations by focusing on guest interaction and recovery. Advocates of both in-store and digital services and solutions who are knowledgeable about capabilities and features that drive adoption, usage and ultimately guest loyalty. Empowered to make shopping quick and easy for guests at the checklanes, guest services, gift registry, pick-up and drive up while ensuring exceptional quality.

**At Target, we believe in our team members having meaningful experiences that help them build and develop skills for a career. The role of a Guest Advocate can provide you with the skills and experience of:**

- Communicating and interact with guests to build an inclusive guest experience
- Blending problem solving and decision making to positively impact the guest experience and resolve guest concerns
- Adapting to different guest interactions and situations
- Promoting and engaging around various benefits, offerings and services

**As a Service Advocate, no two days are ever the same, but a typical day will most likely include the following responsibilities:**

- Demonstrate a service culture that prioritizes the guest service experience by delivering the service standard
  - Create a welcoming experience by authentically greeting all guests
  - Observe to quickly understand whether a guest needs assistance or wants to interact. Follow body language and verbal clues to tailor your approach
  - Engage with guests in a genuine way, which includes asking questions to better understand their specific needs
- 
- Be knowledgeable about the tools, products, and services available in the total store, and specific to your area, to solve issues for the guest and improve their experience
  - Thank the guest in a genuine way and let them know we're happy they chose to shop at Target
  - Scan and bag all guest items efficiently, accurately and in compliance with food safety standards and company best practices
  - Work efficiently to minimize guest wait time while maintaining guest service, accuracy, and quality
  - Make the guest aware of current and upcoming brand launches, store activities and events
  - Know and speak to the benefits of Target Loyalty programs with every guest and assist with application or sign-up as needed
  - Understand and show guests how to use Wallet and the other features and offerings within the Target App
  - Be familiar with all fulfillment services, and know how to direct the guest to enroll, activate and use them

- Attempt every return and follow register prompts, partnering with immediate Leaders as needed to help solve for the guest while following Target's policies and procedures
- Partnering with Leaders as needed to de-escalating any negative situations and recover the guest shopping experience while following Target's policies and procedures
- Deliver easy and accurate service to all Order Pick Up, Drive Up, and Registry guests
- Maintain a clean, clutter free work area (including gathering abandoned items, baskets, and hangers)
- Stock supplies during store open hours while being available for the guest
- Demonstrate a culture of ethical conduct, safety and compliance
- Work in a safe manner at all times to benefit yourself and others; identify and correct hazards; comply with all safety policies and best practices
- Support guest services such as order pick up (OPU), Drive-up (DU) Orders, including Starbucks DU, and DU Returns and maintain a compliance culture while executing those duties, such as compliance with federal, state, and local adult beverage laws.
- All other duties based on business needs

## **WHAT WE ARE LOOKING FOR**

### **We might be a great match if:**

- Working in a fun and energetic environment makes you excited.... We work efficiently and as a team to deliver for our guests
- Providing service to our guests that makes them say I LOVE TARGET! excites you.... That's why we love working at Target
- You enjoy interacting with people all day and making things easy for others.... Interacting with guests, solving concerns and making the guests day better is core of what we do
- You aren't looking for a Monday thru Friday job where you are at a computer all day... We are busy all day (especially on the weekends), making it easy for the guest to feel welcomed, inspired and rewarded

**The good news is that we have some amazing training that will help teach you everything you need to know to be a Guest Advocate. But, there are a few skills you should have from the get-go:**

- Communicating effectively, including using positive language and attentive to guests needs
- Welcoming and helpful attitude toward guests and other team members
- Attention to detail while multi-tasking
- Willing to educate guests and engage around products and services

- Ability to communicate on multiple frequency devices and operate handheld scanners, and other technology equipment as directed. Work both independently and with a team
- Capability to remain focused and composed in a fast-paced environment and accomplish multiple tasks within established timeframes

**We are an awesome place to work and care about our teams, so we want to make sure we are clear on a few more basics that we expect:**

- Accurately handle cash register operations and cash transactions
- Capable of working in and exposure to varying temperatures, humidity, and other elements while performing certain job duties including but not limited to Drive-Up, carryout, etc.
- Scan, handle and move merchandise efficiently and safely, including frequently lifting or moving merchandise up to 10 pounds and occasionally lifting or moving merchandise up to 44 pounds without additional assistance from others
- Flexible work schedule (e.g., nights, weekends and holidays) and reliable and prompt attendance necessary
- Ability to remain mobile for the duration of a scheduled shift (shift length may vary).

Find competitive benefits from financial and education to well-being and beyond at <https://corporate.target.com/careers/benefits>.

#### **Americans with Disabilities Act (ADA)**

Target will provide reasonable accommodations with the application process upon your request as required to comply with applicable laws. If you have a disability and require assistance in this application process, please visit your nearest Target store or reach out to Guest Services at 1-800-440-0680 for additional information.

Applications for this role are accepted on an ongoing basis and there is no application deadline. Las solicitudes para este puesto se aceptan de forma continua y no hay fecha límite de solicitud.

<https://www.indeed.com/jobs?q=&l=Chattanooga%2C+TN&radius=35&start=10&vjk=df265d79f192d0cf>

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## **Deli/Bakery Team Associate-** Walmart-501 Signal Mountain Road, Chattanooga, TN 37405- \$16 - \$29 an hour - Full-time

### **Full job description**

**Hourly Wage:** \$16 - \$29 per/hour

- The actual hourly rate will equal or exceed the required minimum wage applicable to the job location.

Additional compensation includes annual or quarterly performance incentives.

Additional compensation in the form of premiums may be paid in amounts ranging from \$0.35 per hour to \$3.00 per hour in specific circumstances. Premiums may be based on schedule, facility, season, or specific work performed. Multiple premiums may apply if applicable criteria are met.

**Employment Type:** Full-Time

**Available shifts:** Opening, Morning, Mid-Shift, Closing

### **Location**

Walmart Supercenter #3659  
501 SIGNAL MOUNTAIN RD, CHATTANOOGA, TN, 37405, US

### **Job Overview**



The priority of Deli / Bakery associates is to prepare quality products for customers. They engage with customers at the service counter and move incoming merchandise out to the sales floor. Cleaning and maintaining proper food safety standards are critical to the team's success.

### **Benefits & perks**

At Walmart, we offer competitive pay as well as performance-based incentive awards and other great benefits for a happier mind, body, and wallet. Health benefits include medical, vision and dental coverage. Financial benefits include 401(k), stock purchase and company-paid life insurance. Paid time off benefits include parental leave, family care leave, bereavement, jury duty, and voting. Other benefits include short-term and long-term disability, company discounts, Military Leave Pay, adoption and surrogacy expense reimbursement, and more.

You will also receive PTO and/or PPTO that can be used for vacation, sick leave, holidays, or other purposes. The amount you receive depends on your job classification and length of employment. It will meet or exceed the requirements of paid sick leave laws, where applicable. For information about PTO, see Smart Guide page

Live Better U is a Walmart-paid education benefit program for full-time and part-time associates in Walmart and Sam's Club facilities. Programs range from high school completion to bachelor's degrees, including English Language Learning and short-form certificates. Tuition, books, and fees are completely paid for by Walmart.

Eligibility requirements apply to some benefits and may depend on your job classification and length of employment. Benefits are subject to change and may be subject to a specific plan or program terms. For information about benefits and eligibility, see One.Walmart.com.

<https://www.indeed.com/jobs?q=&l=Chattanooga%2C+TN&radius=35&start=80&vjk=1f3e4218a7d25555>

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## **Housekeeping Assistant-** NHC Healthcare Chattanooga-Chattanooga, TN 37404-Full-time

### **Full job description**

Housekeeping Assistant at NHC Chattanooga - \$500 Sign on Bonus

**NHC Chattanooga** is looking for a ***Housekeeping Assistant*** to join our team working days, evenings, or nights who is able to deal tactfully and effectively with patients, families, fellow employees and visitors. The qualified applicant for this position must be able to be on feet 7-8 hours a day, lift heavy objects and work with standard cleaning chemicals. Duties include:

- cleaning patient bathrooms
- emptying garbage cans
- cleaning patient rooms, hallways, walls, furniture and equipment
- following established cleaning schedules
- other duties as assigned

**National HealthCare Corporation** is recognized nationwide as an innovator in the delivery of quality long-term care. Our goal is to provide a full range of extended care services, designed to maximize the well-being and independence of patients of all ages. We are dedicated to meeting patient needs through an interdisciplinary approach combining compassionate care with cost-effective health care services.

NHC Chattanooga offers **competitive compensation package** for ***Full time employment*** including dental, vision, disability insurance, uniforms, 401 (k) with generous company match, and more.

We offer **competitive rates and benefits** for ***part time employment*** including dental, vision, disability insurance, uniforms, 401 (k) with generous company match, and more.

**Requirements:**

- Must be able to read and understand Standard English
- Must be flexible, be a team player, and have a positive attitude
- Must enjoy working with geriatric and other healthcare patients

The **NHC** environment is one of encouragement and challenge ... innovation and improvement ... teamwork and collaboration ... and honesty and integrity. All NHC employees are committed as partners, not only to the health of our patients, but to the well-being of the communities we serve.

*If you are interested in working for a leader in senior care and share NHC's values of honesty and integrity, please apply today and find out more about us at [nhccare.com/locations/Chattanooga](https://nhccare.com/locations/Chattanooga)*

We look forward to talking with you!

EOE

**Skills**

Preferred

- Training - Housekeeping/Laundry

<https://www.indeed.com/jobs?q=&l=Chattanooga%2C+TN&radius=35&start=380&vjk=44fcdcf86b6c4aa6>



**Child Care Assistant-** Hamilton County Department Of Education, Hixson, TN -\$15.75 an hour - Part-time

## Job Description

### Overview

Hamilton County Schools, located in Chattanooga, TN, is working to ensure that all students thrive and experience a future without limits. We are committed to excellence for every student and are seeking outstanding leaders, teachers, support staff, and district employees who desire to make a difference in the lives of students. With nearly 75 schools, we are confident that you can find your place in Hamilton County.

Learn more about working for Hamilton County Schools at [careers.hcde.org](https://careers.hcde.org) and get to know us and our strategic plan, Opportunity 2030.

### HCS - SACC

To provide supervised care and a positive environment for children enrolled in the School Age Child Care Program.

### Responsibilities

- Acts in a professional, respectful, courteous and caring manner at all times.
- Creates a customer-focused climate and provides quality services and support to school and other stakeholders.
- Complies with applicable district, state, and federal codes, laws, rules, regulations, standards, policies and procedures.
- Provides supervised care, monitors children's activities, and provides a safe, nurturing environment for children enrolled in the School Age Child Care Program before school, after school, during summer vacation, or at other scheduled times.
- Follows safety procedures, utilizes safety equipment, and monitors areas occupied by children to ensure safety of students, employees, and other individuals; removes any hazards from child care environment; disposes of biohazardous materials per established procedures; reports potentially hazardous or dangerous situations to supervisor.
- Plans, coordinates, conducts, and/or participates in various indoor/outdoor activities for children appropriate to each age group.
- Provides care and activities for students needing special accommodations with appropriate adaptations.
- Communicates through the proper channels to keep supervisor and other appropriate personnel informed of impending problems or events of unusual nature.
- Responds to emergency situations; provides first aid or basic medical care to ill/injured children; determines need to call emergency personnel; dispenses required medication as directed and completes medication logs; notifies parents of injuries/illnesses; completes accident reports as required.
- Processes various documentation associated with child care activities.

- Monitors inventory levels of supplies and food items and initiates requests for new/replacement items.
- Follow established procedures to ensure assigned areas are safe.
- Works collaboratively with all stakeholders.
- Attends work and arrives to work on time.
- Maintains confidentiality.
- Travels to other school locations as directed by area supervisors based on staffing needs and efficient operation of Child Care Program.
- Adheres to the Teacher Code of Ethics as defined by Tennessee Law and the Code of Professional Conduct Board Policy.
- Attends required training and meetings as needed.
- Use computers and other technology to enter and access information related to essential job functions.
- Performs general cleaning/maintenance tasks.
- Performs opening and closing procedures.
- Provides assistance to other employees and site locations as needed.
- Performs other duties as assigned.

### **Qualifications**

#### Knowledge/Education/Experience:

- High school diploma or GED required.
- Previous experience in child care or early childhood education preferred; or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for this job.
- Must obtain and maintain a valid CPR and First Aid Certification

#### Skills/Qualifications:

- Ability to develop and maintain a positive relationship with supervisors, principal, employees, children, parents, and other stakeholders.
- Ability to use approved disciplinary strategies when a child's (or children) behavior is not appropriate.
- Ability to assess a situation and use good judgment to resolve situations.
- Must be 18 years of age

### **Compensation:**

\$15.75/hour

<https://www.indeed.com/jobs?q=&l=Chattanooga%2C+TN&radius=35&start=50&vjk=9333b03ea414d822&advn=5585060406928197>

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**Front Desk Receptionist - Guest Services Associate-** European Wax Center Chattanooga- 345 Frazier Avenue, Chattanooga, TN 37405-From \$14.25 an hour - Part-time, Full-time

### Full job description

As a Guest Services Associate you are responsible to uphold the Ultimate Wax Experience at all times. You are the first and last impression of the guest's entire experience, so it's important to always maintain a cheerful and positive attitude. you are expected to meet performance goals for wax pass sales and client pre booking. You are expected to memorize scripts for wax pass sales . We are looking for Someone who Loves Working with People and Can Make Our Guests Feel They Have Come To The Right Place For Waxing!

- Opening and closing the location
- Managing the flow of guests in and out of the location
- Managing the Reservation Book

- Checking guests in and out of the location
- Educating guests on EWC's programs, offers and promotions
- Educating guests on the Strut 365™ Product Portfolio
- Ensuring the register is accurate
- Arriving to work on time wearing the appropriate dress code and name tag
- Following all Corporate Policies and procedures
- Creating a memorable guest experience by utilizing EWC terminology, and tailoring the Scripts and Standard Responses while working in the location.

#### **Compensation for all employees**

- Wax Pass and Gift Card sales commission
- Retail sales bonus
- Discount on EWC products and services for
- Wax Pass sales commission for GSAs

#### **Compensation for Full Time employees**

- Paid Holiday and vacation.
- Health Savings Account (WE PAY)
- Group accident, disability and hospitalization insurance (WE PAY)

#### **This Job Is:**

- A good job for someone just entering the workforce or returning to the workforce with limited experience and education
- Open to applicants who do not have a college diploma

**WE would love you to come in and meet us. Call us for a time That's Good For You**

**Call Wax Center at 785-8000 Ask For Holly, Kaitlin, or Christine at 865-384-4707 CALL SOON**

**Job Types:** Full-time, Part-time

**Pay:** From \$14.25 per hour

**Expected hours:** 20 – 36 per week

**Benefits:**

- Employee discount
- Flexible schedule
- Health insurance
- Health savings account
- Paid time off

**Schedule:**

- Monday to Friday
- Weekends as needed

**Experience:**

- Retail or service sales: 1 year (Required)

**Language:**

- English (Required)

**Work Location:** In person





**Preschool Assistant Teacher/Assistant-** Kids 'R' Kids Learning Academy-6863 Big Ridge Rd, Hixson,TN 37343- \$12 - \$15  
an hour - Part-time, Full-time

### **Full job description**

Kids R Kids Learning Academy of Hixson, TN is proud to be a part of the community. Our classrooms are designed for every tummy- time, crawl, walk, and run of life that comes through our doors. Kids R Kids is looking for high-energy, passionate, kind-hearted, and LOVES to have fun and make small children excited to learn by easing them into organized education.

You will teach them important elements that they will encounter soon after they enter school life. Our teachers must have a great LOVE and PATIENCE for children. You need the ability to ENGAGE them in activities and earn their TRUST and ATTENTION.

The goal is to contribute to the healthy mental and emotional development of the child so they can more easily acclimate in the next level of education.

### **Teacher Responsibilities**

- Create a warm and welcoming environment suitable for infant/toddler/preschool children
- Employ a variety of educational techniques (storytelling, educational play, interactive play etc.)

- Observe each child to help them improve their social skills and build self-esteem
- Encourage children to interact with each other and resolve occasional arguments
- Guide children to develop their artistic and practical capabilities through a carefully constructed Kids R Kids curriculum (identify shapes, numbers or colors, do crafts etc.)
- Organize nap and snack hours and supervise children to ensure they are safe at all times
- Track children's progress and report to parent through our app
- Communicate with parents regularly to understand children
- Collaborate with other educators
- Maintain a clean and tidy classroom consistent with health and safety standards

**Skills**

- Excellent understanding of the principles of child development
- Familiarity with safety and sanitation guidelines for classrooms
- Excellent communication and instructional skills
- Ability to act as mediator between children
- Balance between a creative mind and a practical acumen
- Certification in child CPR (within 90 days of hired)

**Job Types:** Full-time, Part-time

**Pay:** \$12.00 - \$15.00 per hour

**Expected hours:** 25 – 40 per week

**Benefits:**

- Employee discount
- Health insurance
- Paid time off
- Professional development assistance
- Referral program

**Schedule:**

- 4 hour shift
- 8 hour shift
- After school
- Day shift
- Evening shift
- Monday to Friday
- No nights
- No weekends
- Overtime

**Ability to Relocate:**

- Hixson, TN 37343: Relocate before starting work (Required)

**Work Location:** In person

<https://www.indeed.com/jobs?q=&l=Chattanooga%2C+TN&radius=35&start=120&vjk=64486ac99d8b6ae>

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**Retail Sales Associate/Cashier 2nd Shift-- Speedway LLC-** 4886 Bonny Oaks Drive, Chattanooga, TN 37416- \$13 - \$14 an hour - Part-time

**Full job description**

Retail Sales Associate/ Cashier 2nd Shift

*New Store #42185:* 4886 Bonny Oaks Dr, Chattanooga, TN 37416

We're excited to be part of the 7-Eleven family of stores!

Crew positions are entry level opportunities with both full and part time possibilities to fit your schedule. As one would expect, cash handling, fuel transactions, cleaning, and stocking are part of the role with some foodservice positions specifically tasked with food prep and foodservice safety. What you might not expect is the camaraderie of the store team and fun interactions with customers. Cashier, customer service, retail or foodservice experience is great, but not required. If you have a positive attitude, Speedway training programs will prepare you to excel in the role.

**What Speedway brings:**

- A focus and dedication to your success! We are committed to ensuring our employees receive proper training so they can confidently provide excellent customer service to our customers every time they visit.
- A strong “promote from within” philosophy providing advancement opportunities for all levels.
- Schedule flexibility! We have full-time and part-time opportunities that will work with your schedule.

**Our benefits include:**

- 401k plan
- Weekly paychecks and premium pay for holidays worked
- Paid PTO Plans (full-time positions)
- Tuition Reimbursement including GED
- Adoption Assistance
- Exciting incentive and rewards programs

**What you bring:**

- A desire for meeting and exceeding customer expectations on every visit.
- Commitment to maintaining a clean, safe environment to ensure the store is always customer ready.
- Ability to ensure proper food preparation and presentation including making one of our customer-favorites....coffee!
- Excellence in cash handling, fuel transactions, and promoting the Speedy Rewards loyalty program.
- Ability to follow proper health code guidelines.
- The ability to multi-task, perform repeated bending, standing, and reaching, and occasionally lifting up to 50 pounds.

### **EEO Statement**

Speedway is an Equal Opportunity Employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, veteran's status, or, any other protected characteristic.

In Compliance with the Americans with Disabilities Act and other applicable laws, we offer reasonable accommodation in the employment process. If you are unable to complete the application process due to a disability, please contact 1-888-225-5735, option 4.

*A copy of the complete job description, which includes the minimum requirements and essential functions of the position, is available on request.*

**Job Type:** Part-time

**Pay:** \$13.00 - \$14.00 per hour

### **Benefits:**

- 401(k)
- Employee discount

### **Shift:**

- 8 hour shift
- Evening shift

**Work Location:** In person

<https://www.indeed.com/jobs?q=&l=Chattanooga%2C+TN&radius=35&start=220&vjk=92db5823c2931185&advn=3371316051878277>

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**Drive Thru Team Member-** Chick-fil-A- 5579 TN 153, Chattanooga, TN 37343 Up to \$16 an hour

- Part-time, Full-time

## **Chick-fil-A - Immediate Drive Thru Team Member Needed**

Are you enthusiastic about working in a fast-paced, fun, and loving environment? Do you enjoy serving guests with a smile, rain or shine? Day or night?

Join Chick-fil-A as a Drive-Thru Team Member and be part of a dynamic team that values teamwork, leadership, and exceptional customer service. As a Drive-Thru Team Member, you will use iPOS technology to efficiently take guests' orders and ensure accurate and timely delivery. No prior experience is required - just bring your friendly attitude and willingness to learn!

### **Description**

- Work both indoor and outdoor in a Face 2 Face Drive Thru Model
- Take orders, handle payments, and expedite orders with enthusiasm
- Enjoy a positive work environment that is both fast-paced and safe

### **Requirements**

- Must be at least 21 years of age

- Greet guests warmly and enter orders accurately in iPOS
- Available 35 hours a week, Monday thru Saturday
- Work outdoors, rain or shine, hot or cold, day or night.

### Company Information

- Chick-fil-A Oak Park Town Center focuses on providing exceptional drive-thru experiences
- Enjoy benefits such as health insurance and employee discounts

**Location:** Chick-fil-A Oak Park Town Center  
5740 Hwy. 153  
Hixson, TN 37343

Don't miss this opportunity to be part of a fun and enthusiastic team at Chick-fil-A - apply now!

Working at a Chick-fil-A® restaurant is more than a job – it's an opportunity for teamwork and leadership development in a positive, people-focused environment. Most Chick-fil-A restaurants are locally owned and operated by independent, franchised Operators who invest in the future of their Team Members and give back to their communities.

<https://www.indeed.com/jobs?q=&l=Hixson%2C+TN+37343&radius=35&start=10&vjk=f283cf0ada542af3>

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**Psychiatric Technician Full-Time-** Moccasin Bend Mental Health Institute- 100 Moccasin Bend Road, Chattanooga, TN 37405 \$29,230 - \$29,232 a year - Part-time

PSYCHIATRIC TECHNICIAN (Educational Assistance after 6 months, 1 course per semester, at State of TN colleges, universities, community college, FREE. Unlimited employee referral bonus plan, numerous promotional opportunities).

## **WE HAVE IMMEDIATE JOB OPENINGS**

Moccasin Bend Mental Health Institute is a 165-bed state psychiatric hospital which serves acute, extended, and forensic care patients in an 52-county area of East Tennessee. It is one of four Regional Mental Health Institutes operated by the Tennessee Department of Mental Health and Substance Abuse Services (TDMHSAS), the State of Tennessee's statutory authority in mental health care and substance abuse services. The facility is fully accredited by the Joint Commission and certified by the Centers for Medicare and Medicaid Services. Under nursing supervision, Psychiatric Technicians at Moccasin Bend Mental Health Institute (MBMHI) provide direct care to patients in Short Term Care Programs; Extended Care Programs; and, Forensic Care Programs for those who have been diagnosed with a mental illness and have forensic charges. Responsibilities of this position include providing daily living care for patients such as bathing and personal hygiene; assisting with dressing (clothes); and, feeding. Psychiatric Technicians must have the ability to move, lift, and/or transfer patients using sliding boards, wheel chairs, or other required equipment; as well as provide supervised medical assistance, such as, but not limited to, obtaining vital signs and weights of patients. Psychiatric Technicians escort patients to appointments and other appropriate areas; and, they provide individualized teaching and leading activities for patients. This individual is required to make rounds according to policy and procedure to account for each assigned patient; provide verbal de-escalation of agitated patients; and, perform CPR and other emergency responses and techniques when necessary. Psychiatric Technicians must be able to lift 30 – 50 lbs. and perform repetitive tasks consisting of bending, stooping, standing and walking.

### **Required Education:**

Graduation from a standard high school or equivalent.

### **Necessary special Qualifications:**

A valid motor vehicle operator license *may* be required.

All necessary training will be provided on-site.

### **Preferred Qualifications:**

Mental Health experience preferred

MBMHI is an AA/EEO/ADAAA Employer.

Pre-employment Drug Testing and Criminal Background Check Required.



**Job Type:** Full-time

**Experience:**

Mental Health experience preferred but not required

**Education:**

High school or equivalent

Required work authorization:

United States

<https://www.indeed.com/jobs?q=&l=Hixson%2C+TN+37343&from=searchOnDesktopSerp&vjk=14f21f5a64453f16&advn=6644759111459853>

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**Customer Benefit Advisor I (On-Site)-** Unum Chattanooga, TN 37402, \$36,000 - \$59,400 a year - Full-time

When you join the team at Unum, you become part of an organization committed to helping you thrive.

Here, we work to provide the employee benefits and service solutions that enable employees at our client companies to thrive throughout life's moments. And this starts with ensuring that every one of our team members enjoys opportunities to succeed both professionally and personally. To enable this, we provide:

- Award-winning culture
- Inclusion and diversity as a priority
- Performance Based Incentive Plans

- Competitive benefits package that includes: Health, Vision, Dental, Short & Long-Term Disability
- Generous PTO (including paid time to volunteer!)
- Up to 9.5% 401(k) employer contribution
- Mental health support
- Career advancement opportunities
- Student loan repayment options
- Tuition reimbursement
- Flexible work environments
- ***All the benefits listed above are subject to the terms of their individual Plans.***

And that's just the beginning...

With 10,000 employees helping more than 39 million people worldwide, every role at Unum is meaningful and impacts the lives of our customers. Whether you're directly supporting a growing family, or developing online tools to help navigate a difficult loss, customers are counting on the combined talents of our entire team. Help us help others, and join Team Unum today!

### **General Summary:**

Minimum starting base pay is \$41,600

This position is open to those within a 50 mile radius of our Portland, ME and Chattanooga, TN Offices

The Customer Benefit Advisor (CBA) I is the first step in a two-level career path. A CBA I is the critical first point of contact for our customers.

To be successful in this role, you will need to demonstrate exceptional customer service for up to four lines of business serviced by Unum/Colonial life. It is critical to provide accurate information on benefits, claims, and or policy administration with minimal operational oversight. You will also be tasked with compiling information for multiple product types, from multiple systems, and providing responses to customers that are thorough, clear, and concise. All work is carefully performed according to established protocols/procedures. While service is focused on our external customers, you will also be responsible for creating detailed/appropriate documentation for our internal cross-functional business partners.

In addition to providing excellent customer service in accordance with established standards, you will also demonstrate contributions aligned with Contact Center key performance indicators. To be successful you will need to demonstrate individual metrics (i.e. accuracy,

post-call surveys, average handle time, after call work, etc.) that are in line with pre-set expectations and drive results for the Customer Contact Center.

### **Principal Duties and Responsibilities**

- Be the customers' go-to person by being there, on time, ready to help them via multiple avenues of communication with timely and accurate information regarding policy and coverage-related questions.
- Meet or exceed company goals and metrics to guarantee the best experience for customers.
- Be open and motivated by feedback and guidance to be at your best for customers.
- Protect customers' privacy and reassure them with empathy and professionalism.
- Be available to work a regularly assigned shift between the hours of 8:00 am and 8:00 pm Eastern time.
- Reliable attendance in accordance with contact center attendance guidelines.
- Successfully complete all required training without missing any content.
- Ability to obtain information from multiple systems and relay to customers in a seamless manner.
- Follow all documented processes/workflow to enhance customer service and reduce customer effort/operating efficiency.
- Utilize resources and tools to accurately respond to customer inquiries.
- Meet the expectations of the quality/productivity standards.
- Demonstrate a passion for the values outlined in the We are Unum value statements.
- May serve as a certified mentor, as needed
- May perform other duties as assigned.

### **Job Specifications:**

- 1 year of customer service experience is preferred.
- Highschool diploma or GED required.
- Successful completion of Unum's Contact Center training program, including demonstrating phone proficiency, and passing required knowledge checks.
- A passion for helping customers and exceeding their expectations with high integrity.
- Strong verbal and written communication skills and the ability to tailor styles to the audience
- Enthusiasm for working in a fast-paced, structured environment and answering numerous inquiries for customers at their greatest time of need.
- Strong computer and multi-tasking skills as well as the ability to confidently work in multiple systems with dual monitors.
- Familiarity with Microsoft applications such as Outlook, Word, and Excel.
- Intellectual curiosity and a desire to continually learn and grow.
- An excellent work ethic and ability to adapt and work successfully in a continually changing environment.

- Dependability – being there when needed by teammates and customers.
- Comfortable with video communications via MS Teams throughout the day to communicate with teammates and leadership face to (virtual) face.

**Work from home requirements:**

- Access to a desk, chair, and a dedicated workspace, free from distractions.
- Strong and reliable internet speed, with speeds of 25 MB download, 5 MB upload. (DSL, Wireless, Satellite, or 5G, are not an option for this position.)  
You will be required to provide proof of a speed test between the hours of 8am ET – 8pm ET.

<https://www.indeed.com/jobs?q=unum&l=Hixson%2C+TN+37343&from=searchOnHP&vjk=8eddb677f7d0e7ed>

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**Production Associate-** Pilgrim's- Chattanooga, TN 37403 \$16.28 an hour - Full-time

- Processes product using tools, manual labor, and equipment provided in accordance with USDA and Pilgrim's product standards and procedures.
- Process product according to operating procedures and quality/quantity expectations.
- Observes equipment operation, notifying appropriate personnel of any malfunctions and/or safety issues/concerns.
- Clean and organized work area.
- Perform other duties as assigned.
- Trains others with the skills and knowledge gained from position.
- Observes all company personnel, quality, safety, and food safety policies.
- Maintains a positive work atmosphere by acting and communicating in a manner so that you work effectively and cooperatively with customers, clients, co-workers, and leadership teams.

- Recognizes and acts on incidents and safety risks. Consistently practices and enforces safe work habits and drives those habits throughout the organization.
- Participates in process improvement and problem solving utilizing continuous improvement and rational thinking methodologies such as Six Sigma
- Follow all company animal welfare guidelines.

### **Schedule**

Shift start: 6:00AM or 3:30PM

Shift length: 9 - 10 hours

Monday-Friday with weekends and overtime as needed

### **Benefits**

- Health, dental, vision insurance - available after 60 days
- Paid time off
- 401(k) plan

### **Qualifications**

- Must pass drug screen
- Can lift 40 lbs
- Must be at least 18+ years old

During your drug screen, you will be tested for alcohol & complete a physical assessment.

### **About Pilgrim's**

Pilgrim's is a leading global provider of high-quality food products, including well-recognized brands and value-added premium products. As one of the world's largest poultry producers, Pilgrim's has provided wholesome, quality products to customers and consumers for more than

seven decades. It's our passion for excellence that continues to drive us to be the best, and we seek opportunities to diversify and grow.

[https://jobs.workstep.com/featured-job/chattanooga-tn/pilgrims/production-associate-x87kj/?sn=1&utm\\_source=in2&utm\\_medium=jobad&utm\\_campaign=40820\\_in&%7Burl%7D&utm\\_source=in2&utm\\_campaign=%7Bjob\\_reference%7D\\_in2&itk=QVS3M2KXX](https://jobs.workstep.com/featured-job/chattanooga-tn/pilgrims/production-associate-x87kj/?sn=1&utm_source=in2&utm_medium=jobad&utm_campaign=40820_in&%7Burl%7D&utm_source=in2&utm_campaign=%7Bjob_reference%7D_in2&itk=QVS3M2KXX)

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## **Chattanooga Area Chamber-** Learn about Career Opportunities

Find jobs and learn about training opportunities for changing your career.

<https://chattanoogacalling.com/find-a-job/jobs/>



## **Samaritan Center Job Board**

List of Chattanooga area jobs

<https://thesamaritancenter.net/job-board/>



## Walk In Wednesday Hiring Event

ARE YOU READY TO DRIVE WITH US ?

Each and Every Wednesday

10:00 am to 1:00 pm

2501 DODDS AVENUE, CHATTANOOGA, TN 37407

### REQUIREMENTS

Become a professional driver  
with a leader in school bus  
transportation

- 25 year of age
- Satisfactory driving history;  
3 years acceptable driving  
record
- Be able to pass drug screen
- Must pass DOT physical
- Must be able to pass  
background screening

### ON THE SPOT HIRING EVENT

OR

SCAN QR CODE  
TO APPLY ONLINE



Our dedicated employees complete 5 million student journeys per day. At First Student caring for students is our first priority.

**BENEFITS** First Student offers VERY competitive wages.

The starting pay is \$21.63/hr.

Paid training leading to CDL license.

As a FIRST driver, you will never work weekends or  
holidays and summers are optional.

Ask about our child ride along program.

For More Informstion  
Rhea Schroeder (423) 463-1042

[www.workatfirst.com](http://www.workatfirst.com)







**VISIT OUR WEBSITE  
FOR MORE INFORMATION**



This project is funded under a Grant  
Contract with the State of Tennessee.



A program of  
**SIGNAL CENTERS**

OFFERS  
**PAID INTERNSHIPS**  
to eligible individuals  
interested in  
**EARLY CHILDHOOD  
EDUCATION**

**COMPENSATION:  
\$15 AN HOUR**

## REQUIREMENTS

- ☒ **Must have a child 18 years old or younger**
- ☒ **High school education or GED/HiSET**
- ☒ **Interested in Early Childhood Education**

Email: [joyce\\_jackson@signalcenters.org](mailto:joyce_jackson@signalcenters.org)

Website: [www.signalcenters.org](http://www.signalcenters.org)

Phone: (423) 326-5420



**Join our Team!**

**Bilingual Service Technician  
Opportunity!**

 Chattanooga, TN

Offering \$16-\$18/hr and working M-F 7:30am to 4:30pm

As a Service Technician, You will:

Service & repair Pneumatic Tools

Service & Repair Air Compressors

Run Sales Counter & Warehouse Duties

We are seeking professionals with Mechanical Aptitude for this role

Experience in construction and/or manufacturing would be an  
advantage!

Email your resume your resume to  
rdodson@siriusstaffing.com or call at (251) 305-4613

