

## **Job List for Week of November 15th**

*If you need access to a computer or the internet, or need resume help, feel free to call our main office number at 423-267-2217 and we will be happy to find a time for you to come in.*

### **Amazon Warehouse Team Member (Full-Time)**

**Shifts:** Day, Overnight, Weekend

**Location:** Chattanooga, TN

Job opportunities vary by location. We update postings daily with open positions.

**Hourly pay rate:** New! Up to \$18.40\*

\*Effective hourly pay starting date as of 5/16, on select roles

Become part of the dedicated team that gets orders ready for people relying on Amazon's service. From flexible part-time roles to full-time set schedules with health care benefits, Amazon has a variety of jobs. Find the right Amazon opportunity for you today.

Candidates must be 18 years or older with ability to read and speak English for safety.

<https://hiring.amazon.com/app#/jobDetail?jobId=JOB-US-0000001322&locale=en-US>

# **CAREGIVER (DAILY PAY OPTION)** [All Ways Caring HomeCare](#)

**Hixson, TN 37343 Part-time**

**Our Company:**

**All Ways Caring HomeCare**

**Overview:**

**Daily Pay (PayOUT daily pay option)**

**Help Others in Your Community**

**On the Job Training**

**Career Growth**

**Benefits, 401K, Tuition Discounts**

**Team Environment**

**Our care professionals are the heart of our organization who support people in their homes. If you want to make an impact by helping people live their best life, apply today!**

**External Job Description:**

- **Provide various personal caregiving services in accordance with an established plan of direct care. Provide for the personal needs and comfort of people in their own homes**
- **Assist patients with activities of daily living including bathing, dressing, grooming and toileting**
- **Prepare meals and special diets**
- **Perform general housekeeping activities**
- **Provide transportation assistance to and from activities**
- **Provide compassionate companionship to patients**
- **Other duties as assigned**

**Qualifications:**

- **Must be 18 years of age or older**
- **Ability to communicate both verbal and written**
- **Capable of working responsibly with confidential information**
- **Must be able to work independently**
- **Ability to work in a home-like setting**

**About our Line of Business:**

All Ways Caring HomeCare delivers quality, compassionate and highly individualized care and support that helps people in need of assistance stay at home – all while maximizing their dignity, privacy and independence. Whether recovering from illness, injury or surgery, living with a chronic disability or dealing with the natural process of aging, services are tailored to meet the individual needs of people of all ages, physical conditions and cognitive abilities. All Ways Caring HomeCare services include personal care and homemaking programs, professional nursing, geriatric care management, Alzheimer's/dementia care, respite care and other programs, as well as in-home monitoring with Rest Assured® Telecare, which helps to reduce hospital visits and keep people in their homes longer. For more information, please visit [www.AllWaysCaring.com](http://www.AllWaysCaring.com). Follow us on Facebook and LinkedIn.

<https://www.indeed.com/jobs?q&l=37343&vjk=dbc953733e2d3a82>

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## **Driver Helper - No Interview Required** [United Parcel Service](#)

**Chattanooga, TN 37424 \$17 an hour - Full-time, Part-time, Seasonal**

UPS is hiring individuals to work as temporary, seasonal Driver Helpers. This is a physical, fast-paced, outdoor position that involves continual lifting, lowering and carrying packages that typically weigh 25 - 35 lbs. and may weigh up to 70 lbs. It requires excellent customer contact skills and a lot of walking.

As a Driver Helper you will not drive the delivery vehicle but assist the driver in the delivery of packages.

Driver Helpers usually meet the UPS driver at a mutually agreed upon time and location each weekday. Workdays can vary (Monday – Friday) or (Tuesday – Saturday), both part-time and full-time, depending on the building needs. Hours vary but usually begin after 8:00 a.m. and end before 8:00 p.m. Driver Helpers must comply with UPS appearance guidelines.

Driver Helper seasonal opportunities are typically between the Thanksgiving and Christmas holiday time period.

This job posting includes information about the minimum qualifications (including the UPS Uniform and Personal Appearance Guidelines), locations, shifts, and operations within the locations which may consider my application. An applicant or employee may request an exception or change to, or an accommodation of, any condition of employment (including the UPS Uniform and Personal Appearance Guidelines) because of a sincerely held religious belief or practice.

[https://www.jobs-ups.com/job/-/1187/943865?p\\_sid=M8udWBb&p\\_uid=WDgtmvNEOM&utm\\_campaign=7\\_44%20-%20mid%20south&utm\\_source=in\\_deed&utm\\_medium=jobad&ss=paid&utm\\_content=pj\\_board&dclid=CLva4ZnJmvQCFdM1wQod5gYE6A](https://www.jobs-ups.com/job/-/1187/943865?p_sid=M8udWBb&p_uid=WDgtmvNEOM&utm_campaign=7_44%20-%20mid%20south&utm_source=in_deed&utm_medium=jobad&ss=paid&utm_content=pj_board&dclid=CLva4ZnJmvQCFdM1wQod5gYE6A)

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## Package Handler - No Interview Required United Parcel Service

Chattanooga, TN 37424 \$15 an hour

Shift: Sunrise/Preload (3:30 AM - 9:30 AM) Twilight (5:30 PM - 10:30 PM)

UPS Quick Apply

Applying for this role online is quick and easy – and you could even schedule your first day of work within 30 minutes!

The steps are simple:

- 1) Create a profile so you can save your place in the process and keep track of your progress.
- 2) Watch a couple of short videos to see what the job is really like.

3) Provide some basic information in our online application process.

4) Receive your job offer and schedule your first day of work.

### **SHIFT YOUR TEAM**

**Who exactly are UPS Warehouse Workers? Also known as Package Handlers, many of our WarehouseWorkers start out as seasonal employees but we also hire warehouse workers throughout the year. They are a diverse, collaborative, energetic team who enjoy fast-paced work.**

**So what does it take to make it through a busy shift moving boxes and packages?**

- **The ability to lift up to 70 lbs**
- **Stamina – this is a workout like no other!**
- **Legal right to work in the U.S.**
- **An eye for detail**
- **Reliability, responsibility, and a really good pair of work shoes**

### **SHIFT YOUR BENEFITS**

**What's in it for you? You've read about the quick application process, tight team, and active work... but what else do we offer to that makes being a UPS Warehouse Worker such a great gig?**

- **Excellent weekly pay**

- Safe work environment
- Up to \$25,000 in tuition assistance
- 401(k)
- Medical, dental and vision after waiting period
- And so much more

#### SHIFT YOUR PURPOSE

So what is UPS all about? Well, you're probably already familiar with us – we're the brown trucks delivering everything from diapers and dish towels to holiday gifts and college care packages to life-saving medicines.

But we're more than that. We're also hardworking, efficient package handlers and friendly, focused drivers. We're professionals working in finance, IT, engineering, marketing, and more. We are building our business ethically, safely, sustainably, and in an environmentally conscientious way. We are here to deliver what truly matters – to customers, communities, colleagues, the world, and you and your career.

[https://www.jobs-ups.com/job/-/1187/617583?utm\\_content=pj\\_board&utm\\_medium=jobad&ss=paid&p\\_sid=1mv-T4b&utm\\_campaign=7\\_44%20-%20mid%20south&p\\_uid=f4dWAiUBJY&utm\\_source=indeed&dclid=COORyYDNmvQCFRBZ7AodPueGpw](https://www.jobs-ups.com/job/-/1187/617583?utm_content=pj_board&utm_medium=jobad&ss=paid&p_sid=1mv-T4b&utm_campaign=7_44%20-%20mid%20south&p_uid=f4dWAiUBJY&utm_source=indeed&dclid=COORyYDNmvQCFRBZ7AodPueGpw)

# Patient Service Representative AFC Urgent Care Hixson, TN 37343 \$13.00 - \$14.50 an hour - Full-time

To accurately check patients in and out by verifying insurance, collecting payments, and maintaining patient records and accounts. Maintain patient flow. Provide positive patient relations.

## Essential Duties and Responsibilities

- Prepare the clinic for opening each day by reviewing the facility, opening all systems applications, and preparing new patient registration packets and required documents
- Greet patients, provide patients initial paperwork, and obtain copies of insurance and identification cards.
- Register patients, update patient records, and verify insurance accurately and timely
- Follow company procedures related to workers' compensation and occupational medicine patients
- Determine, collect and process patient payments and address collection and billing issues
- Discharge patients accurately and timely by collecting balances, providing patient documentation, and following discharge procedures
- Respond promptly to customer needs, provide excellent customer service, assist patients with follow-up appointments, and fulfill medical documentation requests
- Balance daily patient charges (cash, check, credit cards) against system reports
- Complete closing procedures by preparing closing documentation and submitting required reports
- Prepare, sign, and drop the deposit in the safe on a nightly basis
- Complete cash control procedures and secure financial assets
- Maintain complete and accurate documentation.
- Maintain office supplies
- Observe safety and security procedures; promote a safe and pleasant work environment
- Report potentially unsafe conditions to management
- Regular attendance to ensure efficient clinic operations
- Other duties and responsibilities as assigned

## Qualifications

High School graduate or equivalent. Previous medical clerical experience preferred. Basic computer knowledge, e.g., Microsoft Office. Accuracy and detail orientation. Positive customer service skills. Well-groomed appearance. Clear and articulate phone voice. Tactful interpersonal relationships.

<https://www.indeed.com/jobs?q&l=37343&vjk=db066530e2f5ce56&advn=283671651099467>

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## **Customer Service \$11-\$`13/hr** Chick-fil-A @ Oak Park Town Center Chattanooga, TN 37343

**\$11 - \$13 an hour - Full-time, Part-time**

**Chick-fil-A Daytime Customer Service (7a - 4p)**

**Pay: \$11-13**

**\$11-\$12.50 for under 40hrs/week, \$13 for 40hrs+/week.**

**Are you looking for work that positively influences those around you? Do you want to work for a company that is a part of customers' lives and the communities it serves? Do you love working in a fast-paced team environment? Come and join our Chick-fil-A team!**

**We are seeking team members (part time or full time) who have daytime availability. Shifts could begin anywhere between 9 and 11am, and could end anywhere between 3 and 5pm. If you have an availability that fits into these time ranges, and you can work peak lunch hours, this could be a great fit for you!**

**Join Our Chick-fil-A Family and Receive:**

- **Flexible schedule**
- **Sundays off**
- **\$2,500 college scholarships (must apply and be approved annually; 75% of applicant employees are approved)**
- **Paid training**
- **Discounted meals during shifts**



- Fun team environment
- Opportunity to advance into leadership
- Ability to build your career and resume

**Your Role on Our Team:**

- Work in the Dining Room, Front Counter and Drive-Thru
- Work in a fast-paced, high energy environment
- Providing excellent customer service by looking guests in the eye, smiling, and engaging in encouraging conversations

**The Ideal Team Member:**

- No experience necessary
- Excels in a fast-paced environment and handles stressful situations well
- Positive attitude
- Loves serving and helping others and values teamwork
- Demonstrates our Core 4 (eye contact, smile, speak enthusiastically, stay connected)
- Excitement to learn and take initiative
- Enjoys the same daily routine tasks
- Willing and able to work in a physically demanding role (including able to lift up to 50 lbs, work on feet for several hours, able to work outdoors in the drive-thru)

Your job will be to perform repeated tasks with excellence in a fast-paced environment. Are you up for the challenge? If so, apply today!

**Application Process:** After you apply, you will receive an email and text from us. Please complete our follow-up questions ASAP. You'll be invited to schedule a phone interview with our team. Spots fill up quickly on a first-come-first-serve basis. We're looking forward to talking to you soon!

<https://www.indeed.com/jobs?q&l=37343&vjk=33a7a5a7409ab709&advn=142099877696636>

# Full-Time Store Associate Aldi Chattanooga, TN 37424 \$16 an hour - Full-time

As a Store Associate, you'll be responsible for merchandising and stocking product, cashiering, and cleaning to keep the store looking its best. You'll enhance the customer shopping experience by working collaboratively with the ALDI team and providing exceptional customer service.

**Position Type:** Full-Time

**Average Hours:** 32-40 hours per week

**Starting Wage:** \$16.00 per hour (inclusive of \$2.00 per hour premium pay for all hours worked between November 8, 2021 and January 2, 2022)

Duties and Responsibilities:

Must be able to perform duties with or without reasonable accommodation.

- Processes customer purchases, perform general cleaning duties, stocks shelves and merchandise displays neatly
- Provide exceptional customer service, assisting customers with their shopping experience
- Collaborate with team members and communicate clearly to the store management team
- Provide feedback to management on all products, inventory losses, scanning errors, and general issues
- Participate in taking store inventory counts according to guidelines and monitoring inventory for accuracy
- Adheres to cash policies and procedures to minimize losses
- Complies with all established company policies and procedures while upholding the security and confidentiality of documents and data
- Other duties as assigned

Physical Demands:

- Ability to stock merchandise from store receiving to shelving; ability to place product, weighing up to 45 pounds, on shelving at various heights
- Regularly required to sit, stand, bend, reach, push, pull, lift, carry and walk about the store
- Must be able to perform duties with or without reasonable accommodation

Qualifications:

- Ability to provide prompt and courteous customer service
- Ability to operate a cash register efficiently and accurately
- Ability to safely and properly operate equipment, including electric/manual hand jack, floor scrubber, and cardboard baler
- Ability to perform general cleaning duties to company standards
- Ability to interpret and apply company policies and procedures
- Excellent verbal and written communication skills
- Ability to work both independently and within a team environment
- Ability to stay organized, give attention to detail, follow instructions and multi-task in a professional and efficient manner
- Meet any state and local requirements for handling and selling alcoholic beverages

Education and Experience:

- High School Diploma or equivalent preferred
- Prior work experience in a retail environment preferred
- A combination of education and experience providing equivalent knowledge

ALDI offers **competitive wages and benefits**, including:

- 401(k) Plan
- Company 401(k) Matching Contributions
- Employee Assistance Program (EAP)
- PerkSpot National Employee Discount Program

In addition, **eligible employees** are offered:

- Medical, Prescription, Dental & Vision Insurance
- Generous Vacation Time & 7 Paid Holidays
- Short and Long-Term Disability Insurance
- Life, Dependent Life and AD&D Insurance

- Voluntary Term Life Insurance

[https://careers.aldi.us/job/-/-/61/17034015216?p\\_sid=TBorDDb&p\\_uid=NPiMCecxOe&ss=paid&utm\\_source=indeed&utm\\_campaign=1](https://careers.aldi.us/job/-/-/61/17034015216?p_sid=TBorDDb&p_uid=NPiMCecxOe&ss=paid&utm_source=indeed&utm_campaign=1)

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## **Production Worker** White Star Dry Cleaners 5936 Hixson Pike, Hixson, TN 37343 From \$11 an hour - Full-time

Serious Inquiries only. All NO SHOW for interviews and offers of Employment with NO SHOW as well as messages not returned will be forwarded to the UNEMPLOYMENT OFFICE FOR REVIEW. Please do not waste our time for your unemployment job search requirements. The Tennessee Department of Labor has requested records of all false claims of employment searches. Thank you.

*Dry Cleaning and Laundry Production*

*Mon to Fri 8-5*

Jobs can vary by applicant ability and company needs. Dry clean and Laundry finishers use equipment to steam and press garments.

Laundry wash operator uses multiple large commercial washers to clean garments and Dry Cleaner uses sophisticated machines similar to washers to dry clean.

Training is provided for all jobs.

**Benefit Conditions:**

- Waiting period may apply
- Only full-time employees eligible

**COVID-19 Precaution(s):**

- Social distancing guidelines in place

- Sanitizing, disinfecting, or cleaning procedures in place

**Work Location:**

- One location

**This Job Is:**

- A job for which military experienced candidates are encouraged to apply
- Open to applicants who do not have a high school diploma/GED
- A “Fair Chance” job (you or the employer follow Fair Chance hiring practices when performing background checks)
- A good fit for applicants with gaps in their resume, or who have been out of the workforce for the past 6 months or more
- A good job for someone just entering the workforce or returning to the workforce with limited experience and education
- A job for which all ages, including older job seekers, are encouraged to apply
- Open to applicants who do not have a college diploma

**Work Remotely**

- No

**This Job Is Ideal for Someone Who Is:**

- Dependable -- more reliable than spontaneous
- Adaptable/flexible -- enjoys doing work that requires frequent shifts in direction
- Detail-oriented -- would rather focus on the details of work than the bigger picture
- Autonomous/Independent -- enjoys working with little direction

<https://www.indeed.com/jobs?q&l=37343&vjk=ee2d8b03bf1964d1&advn=4919286481129972>

# Marshalls Retail Associate [Marshalls](#) 5756 Highway 153, Hixson, TN 37343 Full-time, Part-time

Bring your retail career to the **Marshalls** where exciting job opportunities await!

**Join us at our Hiring Event being held at:**

## **Marshalls**

5756 Highway 153,

Hixson, TN 37343, USA

**Learn about employee benefits and discounts at the event!**

***Positions we are hiring for (Full-Time + Part-Time):***

### **Retail Merchandise Coordinators (Sales Associates)**

- Responsible for establishing and executing Merchandising plans and priorities
- Trains store Associates on proper merchandising procedures and markdowns
- Leads by example, providing prompt and courteous customer service
- Ensures fresh flow of merchandise from backroom to sales floor

### **Customer Experience Coordinators (Customer Service)**

- Ensures front-line Associates provide prompt, courteous, and knowledgeable service to all customers
- Responsible for operational controls at the front-end, layaway, and jewelry
- Resolves customer service issues appropriately and competently
- Responsible for training and developing store Associates on customer service standards, register procedures, and proper front-line procedures and controls

**Requirements for above roles:**

- Solid customer service skills and experience
- Energetic and enthusiastic
- Self-motivated, works quickly and efficiently on multiple tasks
- Willingness to work as part of a team

**About the Company:**

Come check out the opportunities at **Marshalls**, where we strive to provide opportunities for growth, recognition and work-life balance. You can feel good knowing you are joining The TJX Companies Inc., a Fortune 100 company and the leading off-price retailer of apparel and home fashions in the U.S. and worldwide. As a retailer committed to growth, success is always in style at TJX!

<https://www.indeed.com/jobs?q&l=37343&vjk=20cb215bfd77fd16&advn=8245834834568284>

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## **Mailroom Processor** Firstsource Transaction Services, LLC 1232 Pointe Centre Dr, Chattanooga, TN 37421

**\$13 an hour - Full-time**

Candidate must be able to work in a volume driven, fast paced, environment. It is necessary to complete tasks in accordance with client guidelines and in a quick and efficient manner.

**Foundation Knowledge, Skills, and/or Abilities Required**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions

**RESPONSIBILITIES:**

The principal duties for the Golden Rule Sorter include, but are not limited to:

- Acquire and open the mail
- Identify and separate mail according guidelines
- Dispose of PHI material in approved HIPAA bins
- Excellent attention to detail
- Work without constant supervision
- Able to manage multiple tasks
- All other duties as assigned

**ADDITIONAL RESPONSIBILITIES:**

- Must work until “clean desk”
- Maintain a high standard of quality
- Comply will attendance and punctuality policy
- Prompt and dependable
- Comfortable working in a production environment and meeting deadlines
- Good organizational skill
- Must be able to work a varied work week and hours; shift starts at 5:30am

**EDUCATION:**



High School diploma or GED

**WORKING CONDITIONS:**

- Fast-paced production environment
- Must be able to sit and work extended periods of time
- Must be able to lift and move 30 – 60 pound boxes

<https://www.indeed.com/jobs?q&l=37343&vjk=8324ee0ade57001a&advn=2078695255399628>

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## **CREW MEMBER (#901 NORTH GATE ARBYS)** Arby's

Chattanooga, TN 37343 \$10 - \$12 an hour - Full-time, Part-time

Available shifts

Night shift, Day shift, Weekend availability

Job Type:

Full-time

Part-time

Number of hires for this role

10+Full Job Description

Arby's believes in the importance of flexibility for employers and employees alike, and we believe that our employees are our greatest asset. We treat our people with respect and honesty and are committed to providing our employees with a stable, safe and enjoyable work environment so they may realize their greatest potential.

Crew Members assist the management staff in operating the restaurant. This includes:

- Taking customers' orders
- Preparing food made to order
- Cleaning the dining room and all areas behind the counter

This position offers the most flexibility in terms of working your own hours, but requires a level of responsibility and desire to work hard.

All applicants for the Crew Member position should exhibit the following behaviors:

- Positive mental attitude (PMA)
- Enjoy working with a team
- Enjoy working in a fast-paced environment
- Drive and determination
- Desire for personal and professional growth

As an Arby's Crew Member you will be provided with the following:

- Thorough training program
- Opportunity for advancement into management
- Flexible schedules
- Free employee meals
- Free college tuition

<https://www.indeed.com/jobs?q&l=37343&vjk=5404c6738b830ec8>

# JANITOR (FULL & PART-TIME) Soddy Daisy Area SSC Services for Education

Soddy-Daisy, TN 37379 Full-time, Part-time

- We are hiring immediately for several full and part-time JANITOR positions.
  - Location: Hamilton County Schools - 618 Sequoyah-Access Rd, Soddy Daisy, TN 37379. *Note: online applications accepted only.*
  - Schedule: F/T & P/T Schedule; Monday through Friday, 2:30am - 11:00pm.
  - Requirement: Previous experience preferred.
- *Internal Employee Referral Bonus Available*

We Make Applying Easy! Want to apply to this job via text messaging? Text JOB to 75000 and search requisition ID number 924768.

The advertised program is an AI recruiting assistant that helps you apply to jobs with Compass Group. Message frequency varies. Message and data rates may apply. Text STOP to opt out or HELP for help. Terms and conditions: <http://olivia.paradox.ai/moSkG>

If you have a positive attitude and a love for learning, you may be interested in joining our team.

SSC Services for Education is known for our expertise, commitment, and value; and we at SSC truly believe that our people are our greatest asset. By utilizing our associates' knowledge and experience alongside SSC's extensive training, providing supportive management, and offering unparalleled wage and benefit packages as well as career advancement opportunities, we have developed a workforce that differentiates us from our competitors.

SSC Services for Education is a Nationwide Best in Class Facility Service Provider. As a member of Compass Group, North America, we want you to be as great as you can be. We empower our associates to direct their own future, keeping them confident that we support them every step of the way. As a result, our associates embody greatness through their actions, natural passion for quality, and a can-do attitude. The opportunity for greatness is real at SSC and throughout the Compass world.

Job Summary

**Summary: Keeps buildings clean and orderly. Performs heavy cleaning duties, including cleaning floors, shampooing rugs, washing walls and glass, and removing rubbish.**

**Essential Duties and Responsibilities:**

- **Collects and disposes of trash following approved procedures and infection control plans.**
- **Dusts and damp mops floors following approved procedures.**
- **Moves equipment and furniture for proper cleaning and place furniture back in correct placement.**
- **Cleans assigned areas with the use of assigned materials and equipment. Sanitize all surfaces. Follows the eight-step cleaning procedure.**
- **Washes walls, windows, furniture, baseboards and other items to maintain a clean, safe environment for patients, visitors and staff.**
- **Seeks out areas requiring cleaning; takes initiative to complete the task.**
- **Completes all tasks assigned by supervisor.**
- **Performs tasks in accordance with all federal, state and county guidelines.**
- **Strips, scrubs, buffs and refinishes floors; shampoos carpet.**
- **Contributes to the team; exhibits professionalism with customers, fellow employees and others.**
- **Performs other duties as assigned.**

**Full-time associates at SSC are offered many fantastic benefits such as:**

- **Medical**
- **Dental**
- **Vision**
- **Flexible Spending Accounts (FSAs)**
- **Commuter Benefits**
- **Wellness Program**
- **Employee Assistance Program**
- **Life Insurance for Associates and Eligible Dependents**
- **Short Term Disability (STD) and Long Term Disability (LTD)**

- Accidental Death & Dismemberment (AD&D) Insurance
- Discount Marketplace
- And other voluntary benefits

[https://careers.compassgroupcareers.com/main/jobs/924768?lang=en-us&jobPipeline=Indeedorganic&utm\\_source=Indeed](https://careers.compassgroupcareers.com/main/jobs/924768?lang=en-us&jobPipeline=Indeedorganic&utm_source=Indeed)

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## **Chattanooga Area Chamber**- Learn about Career Opportunities

Find jobs and learn about training opportunities for changing your career.

<https://chattanoogacalling.com/find-a-job/jobs/>

## **Samaritan Center Job Board**

List of Chattanooga area jobs

<https://thesamaritancenter.net/job-board/>